

# Lemoyne Borough Fee Schedule- 2024

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## Community Facilities

### **A. Community Room Rental Fees (all fees payable in advance)**

	Private Entities		Non-Profit Entities	
Monday thru Thursday:	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
8:00 am to 4:00 pm	\$100	\$200	\$5/hr	\$10/hr
4:00 pm to 11:00 pm	\$100	\$200	\$5/hr	\$10/hr
4 hours or less	\$50	\$100	\$5/hr	\$10/hr
<b>Friday thru Sunday:</b>				
11:00 am to 11:00 pm	\$125	\$250	\$5/hr	\$10/hr
Minimum fee			\$25	\$50

An additional Damage Deposit of **\$100.00 cash** will also be required.

The following entities are exempted from this fee: West Shore Recreation Commission, West Shore Bureau of Fire Commission, West Shore Regional Police Commission, State government agencies.

### **B. Park Pavilion Rental Fees (all fees payable in advance)**

Park Pavilion – Negley Upper Pavilion/Negley Lower Pavilion/Memorial/Maple Street:

Resident	\$50.00 a day
Non-Resident	\$100.00 a day

### **C. Group Use of Recreational Facilities (all fees payable in advance)**

Organized group use of baseball fields in Memorial and Negley Parks - \$25 per field per month of use, plus an additional \$100 damage deposit

Organized group use of other fields and other facilities: \$5.00 per hour

The West Shore Recreation Commission is exempted from this fee.

### **D. Tennis Court Pass**

Negley Tennis Courts Annual Pass: \$25.00 per person

## **Community Swimming Pool Rates for 2024**

### **A. Season Pass Rates**

<b>SEASON PASS TYPE</b>	<b>LEMOYNE RESIDENT RATE</b>	<b>NON-RESIDENT RATE</b>
Individual Pass (age 4 through 59)	\$100.00	\$165.00
Family of 2 Pass (*see Family definition)	\$145.00	\$210.00
Family of 3 Pass (*see Family definition)	\$155.00	\$220.00
Family of 4 Pass (*see Family definition)	\$165.00	\$230.00
Family of 5 Pass (*see Family definition)	\$185.00	\$250.00
Family of 6 Pass (*see Family definition)	\$205.00	\$270.00
Additional Family Members	\$35.00 each	\$45.00 each
Senior Pass (age 60 or older)	\$45.00	\$75.00
Members of the West Shore Regional Police Dept., West Shore Fire Bureau, Borough Council	Half-Price	Half-Price
Lemoynes Borough Employees	Free	Free

Daily Guest Passes (limited to 5 per Season Passholder):

Monday-Friday, 1:00 p.m. to 7:00 p.m. .... \$12.00

Weekends & Holidays, 12:00 p.m. to 8:00 p.m. .... \$15.00

**\*FAMILY PASS DEFINITION:** The Family Pass is available for parent(s) and any of their unmarried children 22 years of age and under who are residing in the same household. Children 3 years of age and under are free and not included in the family count. Cousins, nieces, nephews, grandparents, grandchildren, aunts, uncles, babysitters, etc. are not eligible for inclusion in a Family Pass.

### **B. Pool Party Rates**

- 1. Small Private Pool Parties** - can be scheduled during regular operating hours. The fee includes the use of a covered Pavilion area with 3 picnic tables. Be sure to obtain and read these Policies and Procedures for Group and Party Events.

**NOTE:** The following prices for small parties includes the purchase of a minimum of 15 passes; up to an additional 10 passes may be purchased for a maximum of 25 guests.

**Monday through Friday** 1:00 pm - 4:00 pm  
15 Wrist Bands @ \$ 12.00 per adult & youth over 4 years old = **\$180.00**  
**PLUS \$25.00 for 3 Tables in the Pavilion = \$205.00**

**Saturday, Sunday or Holiday** 1:00 pm – 4:00 pm  
15 Wrist Bands @ \$ 15.00 per adult & youth over 4 years old = **\$225.00**  
**PLUS \$25.00 for 3 Tables in the Pavilion = \$250.00**

## **2. Large Non-Profit Group Rates**

**THE FOLLOWING SHALL BE THE GROUP POOL USE AND PRICING POLICY FOR ORGANIZED NON-PROFIT ENTITIES THAT DESIRE TO USE THE LEMOYNE SWIMMING POOL AS A GROUP FUNCTION OR ACTIVITY; LIMITED TO 50 SWIMMERS AT A TIME:**

- a. Youth over age 4 and Adults: \$75.00 per person for the season.  
Children 3 years and younger are admitted at no charge.
- b. Children 10 years and younger must be accompanied by an adult (minimum 18 years of age); adult chaperones or caregivers are admitted at no charge.
- c. All groups must pre-register with the Lemoyne Borough Administration Office and have the pool use schedule approved.
- d. The Pool Manager or an Assistant Manager must be on duty during all approved group events.
- e. Facility Use Fee - Groups may be approved for the use of the pool to offer swim lessons and/or other programs on a regular basis throughout the summer. The minimum fee shall be \$20.00 per hour plus the fees for the Pool Manager and/or Lifeguards.

## **3. Special Group Rates**

**The following shall be the group pricing policy for the following groups:**

A 50% season pass discount may be issued to retired employees of Lemoyne Borough, active members of Borough Council, active and retired employees of the West Shore Regional Police Department, active members of the West Shore Bureau of Fire, and active employees of the West Shore Recreation Commission. These passes may include family members who must reside in the same household.

Borough employees may be issued a season pass free of charge and include family members residing in the same household.

## **Sewer Connections and Sewage Treatment and Disposal**

Tapping Fee (Set by Lemoyne Municipal Authority): \$3,500.00 per dwelling unit

Tap On Inspection Fee:	\$100.00 per dwelling unit
Sewer Lateral Inspection:	\$200.00
Sewer Lateral Failure Reinspection	\$100.00

#### Sewer Rates effective January 1, 2024\*

SINGLE FAMILY RESIDENTIAL RATE				
base rate:	monthly minimum =	\$67.30 per dwelling unit		
gallons included:	4,000			
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	4,001-6,000	\$3.05	\$0.0305	
	6,001-10,000	\$2.80	\$0.0280	
	10,001 & up	\$2.49	\$0.0249	
<b>NOTE:</b> This is not a cumulative block rate. All gallons used over the 4,000 included are billed at that rate band.				
For example, if 8,000 gallons are used 4,000 will be billed at \$0.0280/ gallon				
MULTI FAMILY RESIDENTIAL RATE				
base rate:	monthly minimum =	\$51.77 per dwelling unit		
gallons included per unit:	3,000	Multiplied by the number of residential dwelling units on the property		
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.56	\$0.0356	
	6,001-10,000	\$3.31	\$0.0331	
	10,001 & up	\$2.04	\$0.0204	
<b>NOTE:</b> This is not a cumulative block rate. All gallons used over the 3,000 included are billed at that rate.				
For example, if 8,000 gallons are used 5,000 will be billed at \$0.0331/gallon				
COMMERCIAL RATE				
base rate	monthly minimum =	\$134.60 per business property/water meter		
gallons included:	3,000			
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.05	\$0.0305	
	6,001-10,000	\$2.85	\$0.0285	
	10,001 & up	\$1.88	\$0.0188	
<b>NOTE:</b> This is not a cumulative block rate. All gallons used over the 3,000 included are billed at that rate.				
For example, if 8,000 gallons are used 5,000 will be billed at \$0.0285/gallon				
COMMERCIAL/RESIDENTIAL MIXED USE RATE				
base rate	monthly minimum =	\$134.60 per business property/water meter		
gallons included:	3,000			

COMMERCIAL/RESIDENTIAL MIXED USE RATE (continued)				
PLUS				
base rate:	monthly minimum =	\$51.77per residential dwelling unit		
gallons included per unit:	3,000	Multiplied by total number of residential units on the property, then add 3,000 gallons for the commercial unit for combined allowance		
additional consumption/usage charges based on water meter at property:	Water Use in Gallons over combined allowance			
additional consumption/usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.05	\$0.0305	
	6,001-10,000	\$2.85	\$0.0285	
	10,001 & up	\$2.04	\$0.0204	

\*Effective in 2024, an annual rate adjustment of 1.75% shall be applied.

## **Fees for Sewage Enforcement Officer Services**

New system and repair/replacement of existing system absorption areas and components	\$400.00
Alternate sewage systems: A system for disposal of domestic wastewaters not operating below ground level but located on or near the site of the building(s) service, as per the PA Department of Environmental Protection regulations.	\$650.00
Repair/replacement of other system components such as septic tanks, holding tanks, building sewers, distribution box, delivery line, additional tanks, dosing and lift tanks, etc.	\$250.00
Final Inspection	\$150.00
Additional Site Inspections	\$100.00
Modifications: for a repair activity when something broken is either fixed, replaced or added for better filtration and maintenance. Examples include replacing a pump, a cracked lid (tanks or on a riser trap), a gas deflector, solids retainer, inspection port, plastic baffles, pumps, sand or peat in a free access filter, etc.	No Fee
Registration Fee	\$25.00/system
Administrative Fee should repair/replacement be necessary	\$50.00

## **Collection of Late and Delinquent Fees for Municipal Services**

Bill Collection service companies authorized by Borough Council to assist in the collection of late and/or delinquent fees for municipal services may add the cost of their services onto the amount owed by the customer.

Borough Council has authorized the firm of Johnson Duffie Law Offices to assist in the collection of delinquent accounts turned over to them for collection by the Borough Manager. The fees charged by them are to be paid by the customer, and may include any the following legal services:

Initial review and sending the first demand letter:	\$30.00
File lien and mailing second demand letter	\$145.00
Filing Praecipe to Remove Lien	\$30.00
Prepare Writ of Scire Facias	\$250.00
Obtain re-issued Writ	\$50.00
Prepare and mail letter under Pa.R.C.P. sec.237.1 (Default Judgment)	\$145.00
Prepare motion for Alternate Service	\$50.00
Prepare Writ of Execution	\$145.00
Services not covered above	Hourly amount equal to Solicitor's regular charges to Borough

Borough Council has also authorized the use of the services of Pennsylvania American Water Company to shut off public water service to those properties where the owner(s) and/or tenant(s) are unwilling or unable to pay their delinquent sewer account. The fees charged may include the following:

Mail a Registered Notification Letter to a delinquent sewer account customer	\$20.00
Post a Water Service Shut-Off Notice on the property of a delinquent sewer account customer	\$50.00
Process a Water Service Shut-Off Order on a delinquent sewer account customer	\$20.00
Process a Water Service Turn-On Order for a delinquent sewer account customer	\$20.00

This Resolution also allows Borough staff to add any and all fees charged by Pennsylvania American Water Company for water service shut-off and turn-on orders to the total due on a delinquent sewer account customer.

## **Solid Waste Services - (payable to Penn Waste, Inc.)**

Collection and disposal of refuse and recyclables:

Per dwelling unit	\$ 94.50 per quarter
Borough Administrative Fee	\$ 2.50 per quarter per unit
TOTAL FEE	\$ 97.00 PER QUARTER
Recycling bins	Free to Borough residents

## **Permits**

### **A. Street Cut Permit**

Street Cut Permit Fees (base on the area of disturbance):

- a. For streets paved more than 5 years from the year of the permit application  
\$85.00 up to 3 sq. yards  
\$60.00 per extra yard  
\$500.00 maximum Fee
- b. For streets paved less than 5 years from the year of the permit application  
\$500.00 up to 3 sq. yards  
\$50.00 per extra yard  
\$1,000.00 maximum Fee

### **B. Sign Permits**

All Permanent & Portable Signs:	\$125.00 per sign, plus Cost of review by Structural Engineer, if needed
Temporary Signs (pro-rated based on a 12-month calendar year)	\$140.00 per year per premise or business

### **C. Zoning Permits and Documents**

New principal building or structure or major addition:	\$100.00
Extend, enlarge or change non-conforming use or structure:	\$100.00
Interior or exterior remodeling or roofing:	\$50.00
Decks, fences, residential swimming pools, shed	\$50.00
Zoning Compliance Statement	\$50.00

Home Occupation Permit	\$100.00
Conditional Use for Wireless Service (Cell Tower)	\$500.00 plus Technical Consulting Fee
Adult Business Use	\$500.00
Color copy of Zoning Map	\$2.00
Copy of Zoning Ordinance	\$50.00

#### **D. Building Permit Fees**

Building Plan Review: consult Third Party Agencies

Building Construction Permits: \$100.00 for single projects with  
cost of construction value less than \$50,000\*  
\$200.00 for single projects with  
cost of construction value greater than \$50,000\*

\*Plus .75% of the estimated cost of the project

Construction Inspection & Re-Inspection:	consult Third Party Agencies
UCC Permit Surcharge:	\$4.50
Demolition:	\$50.00
Blasting:	\$50.00
Penalties for starting prior to obtaining permit:	Equal to Permit Fee; to be paid in addition to Permit Fee
Re-issue time extension for permits (up to 6 mos):	\$100.00
Certificate of Occupancy:	\$75.00
Certificate of Occupancy Inspection:	\$50.00
Code Compliance Statement:	\$50.00
Recreation fee for new land development	\$1,000/unit

#### **E. Firework Permit Fees**

Consumer Fireworks	\$25.00
Display Fireworks	\$50.00



**F. Residential Chicken Permit Fees**

Residential Chickens Permit \$50.00

**Fines**

- a. 1<sup>st</sup> offense \$50.00
  - b. 2<sup>nd</sup> Offense \$100.00
  - c. 3<sup>rd</sup> and subsequent offenses \$250.00
- With possible permit revocation

**Special Hearings**

**A. Zoning Hearing Board Application**

Residential property: \$500.00

Non-residential property: \$750.00

Appeals: \$500.00

***Continuances: \$150.00***

**B. Conditional Use Application**

Residential property: \$500.00

Non-residential property: \$750.00

**C. Request For Zoning Change**

Application Fee: \$500.00 plus

NOTE: Applicants shall pay all reasonable and necessary charges by the Borough’s professional consultants for review and report thereon, including but not limited to engineering costs, stenographer attendance fees and reimbursement for advertising fees. (If a transcript is produced stenographer fees will be split evenly between the applicant and the Borough.)

**Subdivision and Land Development**

Plan Review and Approval

Application Fee: \$500.00 plus

Applicant shall pay all reasonable and necessary charges by the

Borough's professional consultants for review and report thereon, including but not limited to engineering and legal review.	
Copy of Subdivision and Land Development Ordinance	\$5.00

## **Miscellaneous**

### **A. Yard Sale Permit**

Two permits per calendar year allowed	Free
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### **B. Right to Know – Public Records**

Duplication of Public Records:

Photocopying—black & white	\$.25 per page (single-sided copy or one side of double-sided copy)
Photocopying—color	\$.50 per page (single-sided copy or one side of double-sided copy)
Certification of a record	\$5.00 per record + notarization fees
Postage	Actual cost to Borough

### **C. Returned Payment Items**

Returned checks or ACH payments due to non-sufficient funds, frozen accounts, stop payments, or other blocked bill payments.	\$ 30.00
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### **D. Residential Rental Unit Registration**

All residential rental unit owners are required to pay an annual fee per rental unit which covers the registration and the initial and/or cycle inspection.	\$ 15.00 yearly per unit
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Re-inspection of residential rental units that have failed the initial and/or cycle inspection.	\$ 35.00 per unit
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Service Fee for Failing to Register Rental Property by January 31<sup>st</sup> for the upcoming year:

<b><u>Payment Date</u></b>	<b><u>Fee</u></b>
February 1 to March 15	\$20.00 per unit
March 16 to April 30	\$40.00 per unit
After April 30	\$60.00 per unit

**E. Tax Collector Fees**

- |  |                    |
|--|--------------------|
| 1. Tax Certification, per parcel         | \$ 15.00 per year  |
| 2. Duplicate Bill or Receipt, per parcel | \$ 3.00            |
| 3. Research Fee, per parcel              | \$ 1.00            |
| 4. Returned check fee                    | \$ 20.00 per item. |

**F. Transient Merchant License**

\$25.00 for 30 days

**G. Administrative False Fire Alarm Fee**

\$15.00

**H. False Automatic Burglar & Panic Alarm Fees**

- |   |           |
|---|-----------|
| 1. Residential (after three written warnings)           | \$50.00   |
| 2. Commercial/Industrial (after three written warnings) | \$ 100.00 |

**I. Quick Ticket Fee**

\$25.00

**J. Wireless Communications Facilities (WCF) Fees**

Application Type	Fee
Non-tower WCF	\$1,000.00
Small WCF (Collocated)	\$500.00 for up to five (5) Collocated Small WCFs in a single application; \$100.00 for each additional Collocated Small WCF thereafter in same application
Small WCF (requiring new/replacement Wireless Support Structure)	\$1,000.00
Tower-Based WCF	\$2,500.00
<b>Annual Fee</b>	<b>Fee</b>
Right-of-way Use Fee (per WCF)	\$270.00 per site per year
<b>Inspection Fee</b>	<b>Fee</b>
Fee for WCF Inspection	\$25.00 per inspection