

MAINTENANCE/MS4 DEPARTMENT MONTHLY REPORT

June 29, 2022 Through July 19, 2022

NOTE WORTHY ITEMS

Negley Park

- o Park maintenance is in full operation.
- Tree trimming is being completed throughout the park
- We are experiencing heavier than normal attendance at the park; this is based on trash and waste production.
- Preparation for the symphony concert, banners hung, added lights, electrical outlets, tables, and chairs delivered was completed at the park. We then assisted with the move to the Scottish Rite Cathedral.
- o 6 trees in the "grove" are scheduled for removal.

Schell Park

- Park maintenance is in full operation
- o Tree trimming is being completed throughout the park.
- o One tree along the basketball court is scheduled for removal.

Maple Street Park

Park maintenance is in full operation

Fort Couch

Park maintenance is in full operation

Memorial Park

- o Park maintenance is in full operation
- Experiencing spray painting of park tables and benches at an alarming rate (3 times this spring/summer)
- Two trees are scheduled for removal.

MS4 Activity

- Storm inlet cleaning is ongoing, we are painting the corresponding numbers on inlets to ease tracking in the iWorQs system.
- Removing trash and debris from the Raingardens
- 9th and Hummel inlet "diapers" were cleaned, several times.
- Due to hot temperatures and the lack of rain the Rain Gardens and Pots are being watered almost daily.
- Land Studies has completed maintenance of the Rain Gardens twice this month.
- Storm water inlet on 12th Street at #600 had the beginning of a sink hole, this was repaired.

• "Pool

 The pool has been open since Memorial Day weekend. Todd Miller has been skillfully staffing the pool as to prevent any closures.

Highway

- Pothole repair is ongoing
- Five of the ten pedestrian crossing warning signs placed on Hummel Ave have been run over and are non-operational.
- Assisted WSRPD by placing a signpost at 117 Walnut Street so they can monitor traffic speeds and counts.
- Side railing posts of the 7th Street pedestrian bridge were replaced.

Miscellaneous

- o Terry Fasick retired on July 8th after 33 years of service with the Borough.
- Bryan Essick resigned his position with the Maintenance Department as of 7/13.
- Interviews were conducted for a replacement worker. Carson Buffington had an outstanding interview and will be interviewed by council. He is young but is eager to learn and work for the Borough.

Request Report

06/29/2022 - 07/19/2022

Request Date	Entered By	Name	Resident Address	Type of Request	Brief Description of Issue	Address of Concern	Status (Default)	Assigned Division
7/18/2022	Cliff Karlsen	Daniel Liberatore	1525 N Front St Hbg	*Other	Line Painting	The line painting on N 12th Street (by Taco Bell) and S 10th St are very light and in need of a coat of paint. Thank you, Dan	COMPLETE	Highway
7/15/2022	Cliff Karlsen	Duane Greenly	600 N. 12th Street	Potholes / Street Repairs	collapsed and	of the building by the office	COMPLETE	Storm Water
7/15/2022		Tammie Owens	941 Hummel Avenue	Debris/Trash	Not mowed all summer, 2 dogs not picked up poop at all in yard, smells and is attracting rodents (mice). front	943 Hummel Ave	COMPLETE	Codes

					has weeds growing that now hits you as you walk on sidewalk. It's gross. I tried being nice and asking her to please clean it up. She said she would trynever happened.			
7/11/2022	Trisha Rafferty	Lori Clark	118 N 4th street	Landscaping Concerns	Butterfly bushes are way over the sidewalk	527 walnut street Lemoyne	COMPLETE	Codes
7/8/2022	Trisha Rafferty	Edward Castelli	844 Kiehl Dr	Landscaping Concerns	Bushes on property border are now extending out over the road. There is no sidewalk, so pedestrians have to walk into traffic lane to get around them.	506 and 508 Indiana	COMPLETE	Codes
7/6/2022	Cliff Karlsen	Erica Brook- Teller	731 State St.	Traffic issues	cars flying down state and Shade St. from the now open day care school		Forwarded to WSRPD	Administration

7/6/2022	Koontz	813 MICHIGAN AVE	Brush	and church, we are all elderly that live on this road and some of us are infirm, there is no slow sign or speed bumps, and cars need to slow way down on this lane, or someone is going to get hurt with a vehicle. Weeds, limbs, and brush are growing into and over Indiana	11 Westwind	ASSIGNED - PENDING	Codes
				obstructing pedestrian access and limiting vision for motorists			
7/6/2022		813 MICHIGAN AVE	Debris/Trash	Construction debris at rear of property along Shade St		ASSIGNED - PENDING	Codes
7/6/2022		813 MICHIGAN AVE	Brush	Bushes and weeds are overgrown at the rear of the property along Shade		ASSIGNED - PENDING	Codes

					St making it necessary to walk in the middle of the road to be seen			
7/6/2022			813 MICHIGAN AVE	Sidewalk Repair	The sidewalk has been waiting for repair for months. Market gets heavy pedestrian travel and I've seen people with limited mobility have issues, even avoiding by walking in the street.	Market	IN PROGRESS	Codes
7/6/2022		Gene C Koontz	813 MICHIGAN AVE	Abandoned Vehicle	I noted excessive overgrowth and weeds on this property. There also appear to be several vehicles without current registration and inspection	1030 Ohio	ASSIGNED - PENDING	Codes
6/30/2022	Cliff Karlsen	Jim fox	760a state st Lemoyne PA	Sidewalk Repair	When facing the steps	7th and pear st	COMPLETE	Highway

				going up to the 7th St. bridge over the tracks the left-hand facing rail is falling over			
6/29/2022	Annette Mease	121 Herman Ave	*Other	Avenue has	Herman Avenue Lemoyne	ASSIGNED - PENDING	Codes

Total Records: 13 7/20/2022

Monthly Report

06/29/2022 - 07/19/2022

Work Date	Main Status	Request Type	Assigned Department	Work Types		nmon ame	Locatio	n Date Close		Task	Material Cost
7/19/2022	Closed	Internal	Parks	Weed Whacking/Trimm	Mem ning Park	orial	Herman Ave	7/19/2	022 Parks- Memorial	Weed whack baseball fence.	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work Types	Commo Name		ocation	Date Closed	Work Typ	e Task	Material Cost
7/19/2022	Closed	Internal	Highway	Administration	1 Lowthe Street		owther eet	7/19/2022	Administration	on 2023 Budget	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types		nmon ame	Locatio	n Date Close		Task	Material Cost
7/19/2022	Closed	Internal	MS4	Weed Whacking/Trimm		dside	Walnut au 5th Sts.	nd 7/18/2	022 Parks- Woodsid	Weed whack stream bank	\$0.00
Work Date	Main Status	Request Type	Assigned Departme		Commo Name		ocation	Date Closed	Work Type	Task	Material Cost
7/19/2022	Closed	Internal	MS4	5	Rain Gardens	_	arket reet	7/19/202	2 MS4	Watering rain gardens and pots	\$0.00
Work Date	Main Status	Request Type	Assigned Departme		Comm Name		Location	Date Closed	Work Type	Task	Material Cost
7/18/2022	Closed	Police Departmen	Highway t	Sign Installation	117 Walı St	nut 11 St	.7 Walnut	7/18/202	2 Highway	Installed signpost for WSRPD radar sign	\$80.33
Work Date	Main Status	Request Type	Assigned Department	Work Types		nmon ame	Locatio	n Date Close		Task	Material Cost
7/18/2022	Closed	Internal	MS4	Weed Whacking/Trimn		dside	Walnut au 5th Sts.	nd 7/18/2	022 Parks- Woodsid	Weed whack	\$0.00

									stream bank	
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/18/2022	Closed	Internal	Parks	Trash Collection	All Parks	All Parks	7/18/2022	Parks - ALL	Trash/litter collection	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/18/2022	Closed	Citizen Request entry	Storm Water		Jory Properties II LP	Stated it is on the left end of the building by the office building exit.	7/18/2022	1	Complainant concerning failing SW inlet	\$35.75
Work Date	Main Status	Request Type	Assigned Departmen	Work t Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/15/2022	Closed	Internal	MS4	Watering	Rain Gardens	Market Street	7/15/2022	2 MS4	Watering Rain Gardens and Pots	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/15/2022	Closed	Internal	Highway	Administration	MW job interviews	510 Herman Ave	7/15/2022	Administration	n MW job interviews	\$0.00

Note

Maintenance Worker job interviews

Brian Osborn Maxx Miller

Carson Buffington

Work Date	Main	Request	Assigned	Work	Common	Location	Date	Work	Task	Material
	Status	Туре	Department	Types	Name		Closed	Туре		Cost

7/15/2022	Closed	Internal	Parks	Trash Collection	All P	arks	All F	Parks	7/15/2022	Parks - ALL	Trash/litter collection	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work Types		mmon lame	Lo	ocation	Date Closed	Work Type	Task	Material Cost
7/15/2022	Closed	Internal	Parks	Mowing	Hill F	Parks	Hill		7/15/2022	Parks - ALL	Mowing parks	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Type	S	Comm Nam		Location	n Date Closed		Task	Material Cost
7/15/2022	Closed	WWTP I	J ,	General Maintenance/Re	epair	WWTP		3 Lowther Street	7/15/20	D22 Highway	Assist WWTP with back hoe	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types		mmon lame	Lo	cation	Date Closed	Work Type	Task	Material Cost
7/14/2022	Closed	Internal	Highway	Administration	MVA		700 Mar		7/14/2022	Administratio	n Paper work for Victim Services	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work t Types		mmon lame	Lo	cation	Date Closed	Work Type	Task	Material Cost
7/14/2022	Closed	Internal	Highway	'	perm		Bord wide	ough e	7/15/2022	- ,	Street cut inspections	\$0.00

222 Herman Ave

Notes		
	Note	
915 Woodland		
219 Hummel Ave		
38 Fort Street		
33 Fort Street ?		
121 Hummel Ave		

Work Da	te Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/14/20	22 Closed	Police Department	Highway	Other	Market Street	500 Block	7/14/2022		Hanging National	\$0.00

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									Night Out banner	
Work Date	Main Status	Request Type	Assigned Departmen	Work t Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/14/2022	Closed	Internal	MS4	Street cleaning	Thursday's Route	Hill	7/14/2022	MS4	Street Cleaning	\$0.00
Work Date	Main Status	Request Type	Assigned Departmer	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/14/2022	Closed	Internal	MS4	Trash Collection	Rain Gardens	Market Street		MS4	Cleaning trash out of Rain Gardens	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/13/2022	Closed	Internal	Highway			Maintenance Building	7/13/2022	Highway	Fixing passenger mirror on F150	\$0.00
Work Date	Main Status	- Control - Cont	Assigned epartment	Work Types	Commo Name		n Date Closed	Work Type	Task	Material Cost
7/13/2022	Closed I	nternal MS		eneral laintenance/Re	1 Lowthe pair Street	er Maintenar Building	nce 7/13/20	22 MS4	Moving Asst Sup office to make room for MS4 Coordinator	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/13/2022	Pending PA 1 Call	Police Department	Highway	Street sign installation	117 Walnut Street	117 Walnut Street	7/13/2022	Highway	Marking PA 1 Call for placement of sign post for PD radar sign	\$0.00

Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/12/2022	Closed	Citizen	MS4	SW Complaint	JFT Recovery	300 Market Street	7/12/2022		SW back-up complaint	\$0.00

Note

Meet with the maintenance person from JFT Recovery 300 Market Street.

During heavy storms the SW drain at the base of the stairway to the basement on the east side of the building floods.

This is a private SW line. It might connect with the public SW line but this is unclear.

Suggested that they have the line televised to see where the problem is occurring.

Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/13/2022	Closed	Internal	Parks	Mowing		Memorial Park	7/13/2022	Parks- Memorial	Mowing	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/13/2022	Closed	Internal			Wednesday's Route	Hill	7/13/2022		Street sweeping	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/12/2022	Closed	Internal	Highway	Tree Trimming	Hummel Ave	Hummel Ave	7/12/2022	Shade Tree	Trim shade trees	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/12/2022	Closed	Internal	Parks	Mowing		Memorial Park	7/12/2022	Parks- Memorial	Mowing	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/12/2022	Closed	Routine Maintenance	MS4	Street cleaning	Tuesday's Route	South of RR Tracks	11/9/2021		Street Sweeping	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/11/2022										

							cleaning route					
Work Date	Main Status	Request Type	Assigned Department	Work Types	S	Commo Name		ion	Date Closed	Work Type	Task	Material Cost
7/11/2022	Closed	Internal		General Maintenance/Repair		Pool	Hermar Ave`)	7/5/202	22 Pool	Fix broken ladder.	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types		mmon lame	Location		Date Closed	Work Type	Task	Material Cost
7/11/2022	Closed	Citizen Request entry	MS4			et SW	Warren Street		7/11/2022		Inspect installation of SW drains	\$0.00

Note

Received a citizens complaint that the SW drains being installed along Warren Street were going to rust away due to exposed re-bar.

Inspected installation. Being installed per plans.

Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/11/2022	Closed	Internal	MS4	Trash Collection	Rain Gardens	Market Street	7/11/2022	MS4	Cleaning trash out of Rain Gardens	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/11/2022	Closed	Internal	Parks	Trash Collection	All Parks	All Parks	7/11/2022		Trash/litter collection	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/11/2022	Closed	Internal	MS4	Street cleaning	South of RR tracks	Mondays route	11/8/2021	MS4	Street Cleaning	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Internal		Equipment Repair	Playground	Memorial Park	7/8/2022	Parks- Memorial	S hooks required adjusting	\$0.00

Work Date	Main Status	_	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Citizen	MS4	Administration		300 Market Street	7/8/2022	Administration	Returned phone call	\$0.00

Note

Returned a phone call to Steve at 300 Market Street Veterans Outreach 717-880-8068 Issues with storm water at his rear drain Left msg

Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Internal	510 Herman	Mowing	510 Herman Ave	Herman Ave	7/8/2022	510 Herman	Mowing all Herman Ave locations	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Internal	Parks	Mowing	Maple Street Park	Maple Street	7/8/2022	Parks - Maple	Mowing	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Internal	Parks	Trash Collection	All Parks	All Parks	7/8/2022		Trash/litter collection	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/8/2022	Closed	Internal	Parks	Mowing	S Curves	Lowther Street	7/8/2022	Highway	Mowing	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Type	es Comm Nam		on Date Closed	Work Type	Task	Material Cost
7/7/2022	Closed	Internal 3		eneral laintenance/R	WWTP epair	3 Lowthe Street	er 7/7/20)22 Highway	Waste line broke.	\$73.81
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/7/2022	Closed	Internal	Highway	Electrical Repair	_	8th and Market Sts.	7/7/2022	Highway	Repair decorative street light	\$0.00

Work Date	Main Status	Request Type	Assigned Department	Work Types	S Comm Name		on Date Closed	Work Type	Task	Material Cost
7/7/2022	Closed	Citizen Request	<i>y</i>	General Maintenance/Re	RR foot pair bridge	7th and Pear Sts		22 Highway	Repair railing supports	\$112.81
Work Date	Main Status	Request Type	Assigned Departmen	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/6/2022	Closed	Internal	Highway		street and	Market street and 3rd street.	7/6/2022	Highway	Take Down Banners.	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work t Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/6/2022	Closed	Internal	Parks	Equipment Installation	Negley Park	Negley Park	7/6/202	Parks- Negley	Tennis court nets.	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/6/2022	Closed	Council	Highway		4th and Herman Sts.	4th and Herman Sts.	7/6/2022	Highway	Repair pothole	\$14.30
Work Date	Main Status	Request Type	Assigned Department	Work Type	s Comm Nam		on Date Closed	Work Type	Task	Material Cost
7/5/2022	Closed	Citizen H Request	,	General Maintenance/Re	Foot Bri	dge 7th and Pear St.	7/5/20	122 Highway	Railing is falling over	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/5/2022	Closed	Internal	Parks	Beautification	Negley Park	Negley Park	7/5/2022	Parks- Negley	Cleaning Park after July 4th weekend and fireworks	\$0.00
Work Date	Main Status	Request Type	Assigned Departmen	Work It Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/5/2022	Closed	Internal	Parks	Special I Events	Negley Park	Negley Park	7/5/2022		Pick up Borough	\$0.00

									equipment at Scottish Rite Cathedral	
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/2/2022	Closed	Internal		Special Events	Hbg Symphony orchestra performance	Negley Park	7/2/2022	Negley	Concert Prep/Moving concert to Scottish Rite Cathedral	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/1/2022	Closed	Internal	Parks	Special Events	Negley Park	Negley park	7/1/2022	Parks- Negley	Concert Prep	\$0.00

Note

Tables and chairs from community room needed at Negley Park

Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
7/1/2022	Closed	Internal		Trash Collection	Borough Parks	Borough wide	7/1/2022	Parks - ALL	Collect trash	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
6/30/2022	Closed	Internal	Parks			Memorial Park	6/30/2022		Mowing Park	\$0.00
Work Date	Main Status	Request Type	Assigned Department	Work Types	Common Name	Location	Date Closed	Work Type	Task	Material Cost
6/30/2022	Closed	Internal	Parks	Special Events	Negley Park	Negley Park	6/30/2022		Concert Prep	\$88.01

Notes

Note

Constructing small stage Installing lights in tennis courts Putting up parking restriction signs

Work Date	Main Status	Reque Type		Assigne Departm		Work '	Types	Common Name	Location		ate sed		ork ype	Task	Material Cost
6/30/2022	Closed	Internal	1	Parks		Beautif	ication	Pavilions	Negley park	6/3	0/2022	Park Negl		Power washing pavilions and tables	\$0.00
Work Date	Main Status	Request Type		signed artment		ork pes	Com	mon Name	Location	on	Da Clos		Wor Typ		Material Cost
6/30/2022	Closed	Internal	MS4		Trasl Colle		Rain Garder	ns/Bottleneck	Rain Gardens/Bot	tleneck		/2022	MS4	Trash collection	\$0.00
Work Date	Main Status	Reque Type		Assign Departm		Wo Typ		Common Name	Location	Da Clos			ork ype	Task	Material Cost
6/29/2022	Closed	Internal		MS4		Wateri		Rain Gardens	Market Street	6/29	9/2022	MS4		Watering pots and gardens	\$0.00
Work Date	Main Status	Reque Type		Assigne Departm		Wo Typ		Common Name	Location	Dat Clos			ork pe	Task	Material Cost
6/29/2022	Closed	Internal	Ī	Pool		Equipm Repair	nent	Pool	Herman Ave	6/29	/2022	Pool		Replace non- GFCI receptacle at panel with GFCI receptacle and add weatherproof cover	\$19.16
															\$424.17

Total Records: 57 7/20/2022