



MAINTENANCE/MS4 DEPARTMENT MONTHLY REPORT

April 27, 2022 Through May 24, 2022

NOTE WORTHY ITEMS

- **Negley Park**
 - Park maintenance is in full operation.
 - Invasive vines on grove trees were cut at their base, sprayed with specially formulated vine killer and then covered with mulch in an attempt to kill the vines. This seems to be having a positive effect and has been expanded throughout the park.
 - Concrete was pored at the west side of the upper pavilion to repair old breaking concrete and to pour footers for a retaining wall.
 - The track mower is out of service at Bob's Weld Shop for warranty repairs.
- **Schell Park**
 - Park maintenance is in full operation
- **Maple Street Park**
 - Park maintenance is in full operation
 - Old split rail fencing has been removed and new vinyl fencing has been received. Installation will be forthcoming.
- **Fort Couch**
 - Park maintenance is in full operation
- **Memorial Park**
 - Park maintenance is in full operation
- **MS4 Activity**
 - Storm inlet cleaning is ongoing, we are painting the corresponding numbers on inlets to ease tracking in the iWorQs system.
 - Removing trash and debris from the Raingardens
 - 9th and Hummel inlet "diapers" were cleaned, several times.
 - On 4/22 the Borough's MS4 program had an on-site audit by the EPA. The audit found that the Borough complies. There were 3 minor house keeping issues at the maintenance center that had to be addressed, covering the cold patch stockpile, moving the used oil storage container inside and double socking the street sweeper debris bin. The official inspection letter has been received, there were no new issues and all issues mentioned have been alleviated.
 - "Shaul Pit" a large storm water collection box behind the RR bridge overpass at the bottleneck was cleaned of debris.
- **Pool**
 - The opening procedures for the pool have begun, the cover has been removed cleaning is progressing. Pool opening date is Memorial Day weekend.

- **Highway**

- Pothole repair is ongoing
- There is a minor sink hole in the 200 Block of Walnut Street that will be repaired.
- The Ford F550 dump truck is out of service awaiting parts (DEF pump)
- The Case backhoe needs new front stabilizer arms, they have been ordered and we are awaiting a repair date, it is still in service.

- **Miscellaneous**

- We assisted WSRPD with delivering furniture from Federal Surplus for their new "Family Safe Room".
- The new flooring at 510 Herman Ave. is being installed.
- Review of proposals from different camera/wifi possible providers for the parks is ongoing.

Request Report

04/27/2022 - 05/24/2022

Request Date	Entered By	Name	Type of Request	Brief Description of Issue	Address of Concern	Status (Default)
5/23/2022	Trisha Rafferty	Cindy Cashman	Debris/Trash	Neighbor has car parts, trash and overgrown weeds in their back yard along peach alley. I am concerned that it's a breeding ground for animals including snakes.	832 Hummel Avenue, Lemoyne	IN PROGRESS
5/23/2022		Ken Mose	Shade Tree issues	A tree needs trimmed, it's hanging down over the sidewalk where people walk.	145 Herman Avenue	ASSIGNED - PENDING
5/20/2022		Liz Dively	Landscaping Concerns	Yard is completely overgrown. There are issues with bugs and animals. Deck attached to house is in major disrepair	215 Bosler Ave	IN PROGRESS
5/20/2022		Colin Strumsky	Landscaping Concerns	The house has not been lived in for several years, the back yard has been left go so long it is basically a	511 Lowther Street Lemoyne	COMPLETE

				small forest that is growing out of control, the bush in the front yard is so tall it is pulling the power lines, a large dead tree that's ready to fall, and the house is becoming decrepit.		
5/12/2022	Cliff Karlsen	Rick Balmer	Tree Trimming	Tree is growing into power lines and by rain spouts would like to remove was told that needed to go thru STC so a trimming will due for now.	843 Bosler	COMPLETE
5/11/2022	Cliff Karlsen	Samuel Krepps	City Facility Question/Comment	Playground equipment found broke, left beneath structure	Maple St., Park	COMPLETE
5/10/2022	Cliff Karlsen	Jim fox	*Other	Grate at a storm drain is broken and has a gap that could cause a person to be injured if their foot gets stuck in the hole	Bosler and 3 rd St north side	IN PROGRESS

Total Records: 7

5/25/2022

Work Order Detail Report

04/27/2022 - 05/24/2022

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/24/2022	Parks	Closed	Internal	Negley	Cumberland road	Beautification

Notes

Note
Concrete pour/Upper Pavilion

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/23/2022	Parks	Closed	Internal	Parks	Borough parks	Trash Collection

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/23/2022	Pool	Closed	Internal	Lemoine Pool	Herman	Beautification

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/23/2022	Parks	Closed	Internal	Woodside Park	5th and Woodside	Weed Whacking/Trimming

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/23/2022	MS4	Closed	Internal	Drains	Borough Wide	Assist MS4

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/23/2022	510 Herman	Closed	Internal	Office	510 Herman Ave	Equipment Removal

Notes

Note
Moving things for flooring to be placed.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/20/2022	Highway	Closed	Internal	Production meeting	1 Lowther Street	Administration

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/20/2022	Pool	Closed	Internal	Preparing pool for opening day	Memorial Park	Beautification

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/20/2022	510 Herman	Closed	Internal	Municipal Building	510 Herman Ave	Mowing

Notes

Note
Mowing 510 Herman Old York Street pumping station 7th and Herman

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/20/2022	Parks	Closed	Internal	All Parks	All Parks	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/20/2022	Highway	Closed	Internal	Hummel Ave	500-900 Blk Hummel Ave	Equipment Installation

Notes

Note
Pedestrian crossing warning signs were placed east and west of the crosswalk at 5th, 7th, 8th and 9th and Hummel Sts.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/19/2022	Parks	Closed	Internal	Maple Street Park	Maple Street	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/19/2022	MS4	Closed	Internal	Drains	Borough Wide	SW inlet cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/19/2022	510 Herman	Closed	Internal	Office Flag	510 Herman ave	Equipment Installation
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/19/2022	Highway	Closed	Citizen Request entry	843 Bosler Ave	843 Bosler	Tree Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/18/2022	Highway	Closed	Internal	Borough Highway Garage	1 Lowther street	Equipment Installation

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/18/2022	Mowing	Closed	Internal	Parks on the Hill	North of market	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/18/2022	Parks	Closed	Internal	Memorial	Hummel Ave	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/17/2022	Parks	Closed	Internal	Negley Park	Cumberland road	Tree Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/15/2022	MS4	Pending Information	Police Department	LB Smith	1200 Market Street	illicit discharge

Notes

Note
on 5/15/22 at 1245 hrs. I received a report from WSRPD that on Sunday 5/15/22 at 0447 Hrs. they responded to a spill of hydraulic fluid on the lot at LB Smith.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/16/2022	MS4	Closed	Internal	Drains	Borough Wide	SW inlet cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/16/2022	Parks	Closed	Internal	Borough wide Parks	All Parks	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/16/2022	Highway	Closed	Police Department	West Shore Reginal PD	510 Herman Ave	Other

Notes

Note
Assist WSRPD by picking up furniture at the Federal Surplus center on State Street in Harrisburg.
Furniture was for the newly created "Family Safe Room" at the police station

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/13/2022	Parks	Closed	Internal	Mower to shop	Bobs weld shop	Equipment Repair
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/13/2022	Tree removal	Closed	Internal	Hummel ave	100 Block of Hummel	Tree Removal

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/13/2022	MS4	Closed	Ongoing Project	Street sweeping	State roads	Street cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/13/2022	Parks	Closed	Internal	Borough Parks	Borough parks	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
4/29/2022	Parks	Closed	Internal	Maple Street Park	Maple Street Park	Graffiti removal
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/12/2022	Mowing	Closed	Codes Enforcement Officer	960 Hummel Ave	960 Hummel Ave	Mowing

Notes

Note
Raymond Trapp 3503 Hawthorne Drive Camp Hill, Pa 17011 CEO case #18198

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/12/2022	510 Herman	Closed	Internal	Office	510 Herman ave	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/12/2022	Parks	Closed	Internal	Maple Street Park	Maple Street	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/12/2022	Parks	Closed	Internal	Hill Parks	north of market	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/12/2022	Parks	Closed	Citizen Request entry	Maple Street Park	Maple St., Park	Equipment Repair

Notes

Note
Clock face on playground piece missing lock nut.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
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5/12/2022	510 Herman	Closed	Internal	Municipal Building	510 Herman Ave	Electrical Repair
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/11/2022	MS4	Closed	Internal	Street Sweeping	north of Market Street	Street cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/11/2022	Parks	Closed	Internal	Maple Park	Maple street	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/11/2022	Parks	Closed	Internal	Memorial Park	Herman Ave	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	510 Herman	Closed	Internal	Office	Borough Office	Tree Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	Parks	Closed	Internal	Maple street	Maple street Park	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	Parks	Closed	Internal	Borough Parks	Borough parks	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	Highway	Closed	Internal	Tuesday's Route	south of RR tracks	Street cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	Highway	Closed	Internal	541 Bosler	541 Bosler	Tree Removal
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/10/2022	Pool	Closed	New Project	Borough pool	48 Herman Ave	Other
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/9/2022	Highway	Closed	Internal	Street sweeping	Mondays route	Street cleaning
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/9/2022	Highway	Closed	Internal	Herman ave	420 and 424 Herman	Tree Removal

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Highway	Closed	Internal	borough garage	1 Lowther street	Beautification

Notes

Note
moped 2 times and clear coated the floor.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Highway	Closed	Office Staff	Bottleneck	50 market street	Tree/Limb(s) down

Notes

Note
Provided traffic control until pendot got there.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Highway	Closed	Internal	borough garage	1 Lowther street	Other

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Highway	Closed	Internal	1 Lowther street	Highway garage	General Maintenance/Repair

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	MS4	Closed	Internal	Borough drains	borough wide	Assist MS4

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	Pick up ordered fencing for Maple Park	R and S Fence 210 n second Street Dillsburg, Pa 17019	Other

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	Negley	Cumberland road	Mowing

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	Maple Park and s curves	Maple street/Lowther	Mowing

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	Memorial	Hummel Ave	Mowing

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
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5/6/2022	Parks	Closed	Internal	Memorial park	Hummel ave	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	maple Street	Maple park	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/6/2022	Parks	Closed	Internal	Maple street	Maple street Park	Weed Whacking/Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/5/2022	Highway	Closed	Internal	Hummel Ave	700 Block	Animal Carcass
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/5/2022	Parks	Closed	Internal	Negley	Cumberland Road	Weed Whacking/Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/5/2022	Parks	Closed	Internal	Negley	Cumberland road	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/5/2022	Parks	Closed	Internal	Maple Park	Maple Street	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/4/2022	Parks	Closed	Internal	Maple Park	Maple street	Leaf collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/4/2022	Parks	Closed	Internal	Memorial Park	Hummel Ave	General Maintenance/Repair
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/4/2022	Parks	Closed	Internal	Maple Park	Maple Street	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/4/2022	MS4	Closed	Internal	O and H pit	AFS oak street	Assist MS4

Notes

Note
Cleaned up and removed Brush and sticks.
Cleaned SW collection box

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/3/2022	Highway	Closed	Internal	Riverview road	Riverview road	Tree Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/3/2022	Parks	Closed	Internal	Schell Park	Washington terrace	Tree Trimming
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/3/2022	Parks	Closed	Internal	Negley	Negley park	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
5/3/2022	Parks	Closed	Internal	Memorial	Memorial park	Beautification
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
4/29/2022	Mowing	Closed	Internal	Memorial Park	Memorial Park	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
4/29/2022	Mowing	Closed	Internal	Negley Park	Negley Park	Mowing
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
4/29/2022	Parks	Closed	Internal	All Parks	All Parks	Trash Collection
Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
4/28/2022	Highway	Closed	Council	street sign repair	Riverview and Bypass	Street sign repair

Total Records: 73

5/25/2022