



## MAINTENANCE/MS4 DEPARTMENT MONTHLY REPORT

September 28, 2022, Through October 25, 2022

### NOTE WORTHY ITEMS

- **Negley Park**
  - Park maintenance is in full operation.
  - Tree trimming is being completed throughout the park
  - Wood carpet has been added in the playground
- **Schell Park**
  - Park maintenance is in full operation
  - Tree trimming is being completed throughout the park.
- **Maple Street Park**
  - Park maintenance is in full operation
  - The new vinyl fencing has begun installation.
  - Wood carpet has been added in the playground
- **Fort Couch**
  - Park maintenance is in full operation
- **Memorial Park**
  - Park maintenance is in full operation
  - Wood carpet has been added in the playground
- **"Pool"**
  - The pool has been weatherized and closed for the season.
- **Highway**
  - Pothole repair is ongoing
  - Leaf collection has begun. This is an everyday function that requires 2 employees for the entire workday.
  - Paving of Walton Street has been delayed due to the paving contractor damaging the curbs as the street was milled. Repairs were made to the curbing and paving is now scheduled for Thursday 10/27.
- **Miscellaneous**
  - 2023 budget worksheets have been completed. Preliminary budget meetings have been attended.
  - Due to the steady use of the parks the porta-potties will remain in the parks until the end of November
  - More information concerning the daily operations are available by logging onto "iWorQs" if you need assistance, please contact Ms. Foster

# Request Report

09/28/2022 - 10/25/2022

Request Date	Entered By	Name	Resident Address	Type of Request	Brief Description of Issue	Address of Concern	Status (Default)	Assigned Division
10/25/2022	Cliff Karlsen	G.Koontz	Michigan Ave	Sign Repair	Bent over sign	7th and Spruce Sts	IN PROGRESS	Highway
9/28/2022	Cliff Karlsen	Michael Easton	385 Walton St.	Tree Trimming	I can't contact my neighbor to inform him that the tree in front of his house is ready to split in half so I'm contacting you to contact him.	387 Walton St.	Non-Borough issue	Codes

Total Records: 2

10/26/2022