

Resolution No. 2020-14
BOROUGH OF LEMOYNE
CUMBERLAND COUNTY, PENNSYLVANIA

**A RESOLUTION OF THE BOROUGH OF LEMOYNE ADOPTING THE ATTACHED
AMENDED FEE SCHEDULE IN ITS ENTIRETY**

WHEREAS, the Lemoyne Borough Council adopted Resolution 2018-15 implementing a Fee Schedule for the Borough of Lemoyne; and

WHEREAS, since that time the Fee Schedule was amended by Resolutions 2019-02, 2019-09, 2019-10 and 2019-15; and

WHEREAS, Lemoyne Borough Council wishes to consolidate and enumerate all fees and charges into one Fee Schedule as attached.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lemoyne, Cumberland County, that the attached Lemoyne Borough Fee Schedule be adopted as part of this Resolution 2020-14 and become effective January 1, 2021; and

BE IT FURTHER RESOLVED that this Resolution may be amended from time to time as determined necessary by Lemoyne Borough Council.

ADOPTED this 19th day of November 2020.

ATTEST: _____
Secretary

BY: _____
Council President

[BOROUGH SEAL]

Lemoyne Borough Fee Schedule

1. Community Facilities

A. Community Room Rental Fees

	Private Entities		Non-Profit Entities	
Monday thru Thursday:	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
8:00 am to 4:00 pm	\$100	\$200	\$5/hr	\$10/hr
4:00 pm to 11:00 pm	\$100	\$200	\$5/hr	\$10/hr
4 hours or less	\$50	\$100	\$5/hr	\$10/hr
Friday thru Sunday:				
11:00 am to 11:00 pm	\$125	\$250	\$5/hr	\$10/hr
Minimum fee			\$25	\$50

An additional Damage Deposit of \$100.00 cash will also be required.

The following entities are exempted from this fee: West Shore Recreation Commission, West Shore Bureau of Fire Commission, West Shore Regional Police Commission, State government agencies. Non-Profit entities may make in-kind donations of supplies and or services that would be equivalent in value to the rental fees if approved by the Borough Manager.

B. Park Pavilion Rental Fees

Park Pavilion – Negley Upper Pavilion/Negley Lower Pavilion/Memorial/Maple Street:

Resident	\$50.00 a day
Non-Resident	\$100.00 a day

C. Group Use of Recreational Facilities

Organized group use of baseball fields in Memorial and Negley Parks - \$25 per field per month of use, plus an additional \$100 damage deposit, all payable in advance

Organized group use of other fields and other facilities: \$5.00 per hour

The West Shore Recreation Commission is exempted from this fee.

D. Tennis Court Pass

Negley Tennis Courts Annual Pass: \$25.00 per person

2. Community Swimming Pool Rates for 2021

A. Season Pass Rates

SEASON PASS TYPE	LEMOYNE RESIDENT RATE	NON-RESIDENT RATE
Individual Pass (age 4 through 59)	\$85.00	\$140.00
Family of 2 Pass (*see Family definition)	\$130.00	\$185.00
Family of 3 Pass (*see Family definition)	\$140.00	\$195.00
Family of 4 Pass (*see Family definition)	\$150.00	\$205.00
Family of 5 Pass (*see Family definition)	\$170.00	\$225.00
Family of 6 Pass (*see Family definition)	\$190.00	\$245.00
Additional Family Members	\$25.00 each	\$30.00 each
Senior Pass (age 60 or older)	\$50.00	\$75.00
Lemoyme Borough Employees	Free	Free
Members of the West Shore Regional Police Dept., West Shore Fire Bureau, Borough Council	Half-Price	Half-Price

***FAMILY PASS DEFINITION:** The Family Pass is available for parent(s) and any of their unmarried children 22 years of age and under who are residing in the same household. Children 3 years of age and under are free and not included in the family count. Cousins, nieces, nephews, grandparents, grandchildren, aunts, uncles, baby sitters, etc. are not eligible for inclusion in a Family Pass.

B. Daily Rates

DAILY ADMISSION WALK-IN RATES – SWIMMERS AND NON-SWIMMERS	ALL ADULTS & YOUTH (age 4 and over)
Monday-Friday (12 noon – 8 PM)	\$ 12.00 each
Designated Half Days in May, June and August	\$6.00 each
Saturday, Sunday and Holidays (12 noon – 8 PM)	\$15.00 each
Any Evening (5 PM - closing)	\$ 6.00 each
Children age 3 and under	FREE

Holidays are Memorial Day (May 25), Independence Day (July 4), and Labor Day (Sept. 7)

C. Pool Party Rates

1. **Small Private Pool Parties** - can be scheduled during regular operating hours (12:00 noon and 8:00 pm). The fee includes the use of a covered Pavilion area with 3 picnic tables. Be sure to obtain and read these Policies and Procedures for Group and Party Events.

NOTE:

The following prices for small private parties now include the purchase of a minimum of 15 walk-in passes; with a maximum of 25 guests.

Monday through Friday 1:00 pm - 4:00 pm
15 Wrist Bands @ \$ 12.00 per adult & youth over 4 years old = **\$180.00**
PLUS \$25.00 for Pavilion = \$205.00

Saturday, Sunday or Holiday 1:00 pm – 4:00 pm
15 Wrist Bands @ \$ 15.00 per adult & youth over 4 years old = **\$225.00**
PLUS \$25.00 for Pavilion = \$250.00

Any Day 4:30pm – 7:30 pm
15 Wrist Bands @ \$ 6.00 per adult & youth over 4 years old = **\$90.00**
PLUS \$25.00 for Pavilion = \$115.00

2. **Larger Private Pool Parties** - can be scheduled before or after regular operating hours (10:00 am-11:45 am or 8:00 pm-10:00 pm). The rates include private use of the pool and appropriate life guards and management staff.

NOTE: THESE RATES ARE FOR PARTIES OF UP TO 100 PEOPLE AND PARTIES MUST BE SCHEDULED AT LEAST 2 WEEKS IN ADVANCE:

Lemoyne Resident	\$300.00
Non-Resident	\$350.00

NOTE: THESE RATES ARE FOR PRIVATE PARTIES OF UP TO 225 PEOPLE AND PARTIES MUST BE SCHEDULED AT LEAST 3 WEEKS IN ADVANCE:

Lemoyne Resident	\$400.00
Non-Resident	\$450.00

3. Large Non-Profit Group Rates

THE FOLLOWING SHALL BE THE GROUP POOL USE AND PRICING POLICY FOR ORGANIZED NON-PROFIT ENTITIES THAT DESIRE TO USE THE LEMOYNE SWIMMING POOL AS A GROUP FUNCTION OR ACTIVITY; LIMITED TO 50 SWIMMERS AT A TIME:

- a. Youth over age 4 and Adults: \$65.00 per person for the season or \$8.00 per daily visit. Children 3 years and younger are admitted at no charge.
- b. Children 10 years and younger must be accompanied by an adult; adult chaperones or caregivers are admitted at no charge.
- c. Group visits must be scheduled at least 2 weeks in advance to receive the daily visit rates.

THE FOLLOWING SHALL BE THE GROUP POOL USE AND PRICING POLICY FOR ORGANIZED NON-PROFIT ENTITIES THAT DESIRE TO USE THE LEMOYNE SWIMMING POOL DURING "POOL CLOSED" TIMES (MORNINGS BEFORE 12:00 NOON AND AFTER 8:00 PM):

All groups must pre-register with the Lemoyne Borough Administration Office and have the pool use schedule approved.

The Pool Manager or an Assistant Manager must be on duty during all approved group events.

- a. The minimum charge for any group use of the pool is \$40.00/hour while the Pool Manager or Assistant Manager is on duty, plus the Facility Use Fee.
- b. Groups that do not bring a Certified Life Guard with them for the scheduled event must pay an additional \$30.00 per hour for each Borough Life Guard that is assigned to the event, plus the Facility Use Fee.
- c. Facility Use Fee - Groups may be approved for the use of the pool to offer swim lessons and/or other programs on a regular basis throughout the summer. The minimum fee shall be \$20.00 per hour plus the fees for the Pool Manager and/or Life Guards.

4. Special Group Rates

The following shall be the group pricing policy for the following groups:

Borough employees may be issued a season pass free of charge and include family members residing in the same household.

A 50% season pass discount may be issued to retired employees of Lemoyne Borough, active members of Borough Council, active and retired employees of the West Shore Regional Police Department, active members of the West Shore Bureau of Fire, and active employees of the West Shore Recreation Commission. These passes may include family members who must reside in the same household.

3. Sewer Connections and Sewage Treatment and Disposal

Tapping Fee (Set by Lemoyne Municipal Authority):	\$3,500.00 per dwelling unit
Tap On Inspection Fee:	\$100.00 per dwelling unit
Sewer Lateral Inspection:	\$200.00
Sewer Lateral Failure Reinspection	\$100.00
Disposal of Septage delivered to wastewater treatment plant	\$0.045 per gallon
Disposal of Greywater delivered to wastewater treatment plant	\$0.002 per gallon
On-Lot Septic System Administration Fee	\$25.00 per system

Sewer Rates effective January 1, 2021*

SINGLE FAMILY RESIDENTIAL RATE				
base rate:	monthly minimum =	\$65.00 per dwelling unit		
gallons included:	4,000			
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	4,001-6,000	\$3.00	\$0.0300	
	6,001-10,000	\$2.75	\$0.0275	
	10,001 & up	\$2.45	\$0.0245	
NOTE: This is not a cumulative block rate. All gallons used over the 4,000 included are billed at that rate band.				
For example, if 8,000 gallons are used 4,000 will be billed at \$0.0275/ gallon				
MULTI FAMILY RESIDENTIAL RATE				
base rate:	monthly minimum =	\$50.00 per dwelling unit		
gallons included per unit:	3,000	Multiplied by the number of residential dwelling units on the property		
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.50	\$0.0350	
	6,001-10,000	\$3.25	\$0.0325	
	10,001 & up	\$2.00	\$0.0200	
NOTE: This is not a cumulative block rate. All gallons used over the 3,000 included are billed at that rate.				
For example, if 8,000 gallons are used 5,000 will be billed at \$0.0325/gallon				
COMMERCIAL RATE				
base rate	monthly minimum =	\$130.00 per business property/water meter		
gallons included:	3,000			
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.00	\$0.0300	
	6,001-10,000	\$2.80	\$0.0280	
	10,001 & up	\$1.85	\$0.0185	
NOTE: This is not a cumulative block rate. All gallons used over the 3,000 included are billed at that rate.				
For example, if 8,000 gallons are used 5,000 will be billed at \$0.0280/gallon				

COMMERCIAL/RESIDENTIL MIXED USE RATE				
base rate	monthly minimum =	\$130.00 per business property/water meter		
gallons included:	3,000			
PLUS				
base rate:	monthly minimum =	\$50.00 per residential dwelling unit		
gallons included per unit:	3,000	Multiplied by total number of residential units on the property, then add 3,000 gallons for the commercial unit for combined allowance		
additional consumption/ usage charges based on water meter at property:	Water Use in Gallons over combined allowance			
additional consumption/ usage charges:	Water Use in Gallons	Rate per Unit (100 Hundred Gallons)	Rate per Gallon	
	3,001-6,000	\$3.00	\$0.0300	
	6,001-10,000	\$2.80	\$0.0280	
	10,001 & up	\$2.00	\$0.0200	

*Effective in 2022, an annual rate adjustment of 1.75% shall be applied.

4. Collection of Late and Delinquent Fees for Municipal Services

Bill Collection service companies authorized by Borough Council to assist in the collection of late and/or delinquent fees for municipal services may add the cost of their services on to the amount owed by the customer.

Borough Council has authorized the firm of Johnson Duffie Law Offices to assist in the collection of delinquent accounts turned over to them for collection by the Borough Manager. The fees charged by them are to be paid by the customer, and may include any the following legal services:

Initial review and sending the first demand letter:	\$30.00
File lien and mailing second demand letter	\$145.00
Filing Praecipe to Remove Lien	\$30.00
Prepare Writ of Scire Facias	\$250.00
Obtain re-issued Writ	\$50.00
Prepare and mail letter under Pa.R.C.P. sec.237.1	
(Default Judgment)	\$145.00
Prepare motion for Alternate Service	\$50.00
Prepare Writ of Execution	\$145.00
Services not covered above	Hourly amount equal to Solicitor's regular charges to Borough

Borough Council has also authorized the use of the services of Pennsylvania American Water Company to shut off public water service to those properties where the owner(s) and/or tenant(s) are unwilling or unable to pay their delinquent sewer account. The fees charged may include the following:

Mail a Registered Notification Letter to a delinquent sewer account customer \$20.00

Post a Water Service Shut-Off Notice on the property of a delinquent sewer account customer \$50.00

Process a Water Service Shut-Off Order on a delinquent sewer account customer \$20.00

Process a Water Service Turn- Order for a delinquent sewer account customer \$20.00

This Resolution also allows Borough staff to add any and all fees charged by Pennsylvania American Water Company for water service shut-off and turn-on orders to the total due on a delinquent sewer account customer.

5. Solid Waste Services - (payable to Penn Waste, Inc.)

Collection and disposal of refuse and recyclables:

Per dwelling unit \$55.83 per quarter

Borough Administrative Fee \$2.25 per quarter per unit

TOTAL FEE \$58.08 PER QUARTER

Recycling bins Free to Borough residents

6. Permits

A. Street Cut Permit

1. Street Cut Permit Fees (base on the area of disturbance):

2. For streets paved more than 5 years from the year of the permit application
\$85.00 up to 3 sq. yards
\$60.00 per extra yard
\$500.00 maximum Fee

3. For streets paved less than 5 years from the year of the permit application
\$500.00 up to 3 sq. yards
\$50.00 per extra yard
\$1,000.00 maximum Fee

B. Sign Permits

All Permanent & Portable Signs: \$125.00 per sign, plus
Cost of review by Structural Engineer, if needed

Temporary Signs (pro-rated based on a 12-month calendar year) \$140.00 per year per
premise or business

C. Zoning Permits and Documents

New principal building or structure or major addition: \$100.00

Extend, enlarge or change non-conforming use or structure: \$100.00

Interior or exterior remodeling or roofing: \$50.00

Decks, fences, residential swimming pools, shed \$50.00

Zoning Compliance Statement \$50.00

Home Occupation Permit \$100.00

Conditional Use for Wireless Service (Cell Tower) \$500.00 plus Technical
Consulting Fee

Adult Business Use \$500.00

Color copy of Zoning Map \$2.00

Copy of Zoning Ordinance \$20.00

D. Building Permit Fees

Building Plan Review: consult Third Party Agencies

Building Construction Permits: \$100.00 for single projects with
cost of construction value less than \$50,000*
\$200.00 for single projects with
cost of construction value greater than \$50,000*

*Plus .75% of the estimated cost of the project

Construction Inspection & Re-Inspection: consult Third Party
Agencies

UCC Permit Surcharge: \$4.50

Demolition: \$50.00

Blasting:	\$50.00
Penalties for starting prior to obtaining permit:	Equal to Permit Fee; to be paid in addition to Permit Fee
Re-issue time extension for permits (up to 6 mos):	\$100.00
Certificate of Occupancy:	\$75.00
Certificate of Occupancy Inspection:	\$50.00
Code Compliance Statement:	\$50.00
Recreation fee for new land development	See Ordinance No. 670

7. Special Hearings

A. Zoning Hearing Board Application

Residential property:	\$500.00
Non-residential property:	\$750.00

B. Conditional Use Application

Residential property:	\$500.00
Non-residential property:	\$750.00

C. Request For Zoning Change

Application Fee:	\$500.00 plus
Applicant shall pay all reasonable and necessary charges by the Borough's professional consultants for review and report thereon, including but not limited to engineering and legal review.	

8. Subdivision and Land Development

Plan Review and Approval Application Fee:	\$500.00 plus
Applicant shall pay all reasonable and necessary charges by the Borough's professional consultants for review and report thereon, including but not limited to engineering and legal review	
Copy of Subdivision and Land Development Ordinance	\$5.00

9. Miscellaneous

A. Yard Sale Permit

Two permits per calendar year allowed Free

B. Right to Know – Public Records

Duplication of Public Records:

Photocopying—black & white	\$.25 per page (single-sided copy or one side of double-sided copy)
Photocopying—color	\$.50 per page (single-sided copy or one side of double-sided copy)
Certification of a record	\$5.00 per record + notarization fees
Postage	Actual cost to Borough

C. Returned Payment Items

Returned checks or ACH payments due to non-sufficient funds, frozen accounts, stop payments, or other blocked bill payments. \$30.00

D. Residential Rental Unit Registration

All residential rental unit owners are required to pay an annual fee per rental unit which covers the registration and the initial and/or cycle inspection. \$10.00 yearly per unit

Re-inspection of residential rental units that have failed the initial and/or cycle inspection. \$35.00 per unit

Service Fee for Failing to Register Rental Property by January 31st for the upcoming year:

<u>Payment Date</u>	<u>Fee</u>
February 1 to March 15	\$20.00 per unit
March 16 to April 30	\$40.00 per unit
After April 30	\$60.00 per unit

E. Tax Collector Fees

- | | |
|--|------------------|
| 1. Tax Certification, per parcel | \$15.00 per year |
| 2. Duplicate Bill or Receipt, per parcel | \$ 3.00 |
| 3. Research Fee, per parcel | \$ 1.00 |
| 4. Returned check fee | \$20.00 per item |

F. Transient Merchant License

\$25.00 for 30 days

G. Administrative False Fire Alarm Fee

\$15.00

H. Quick Ticket Fee

\$25.00

I. Small Cell Facilities Fees

- | | |
|--|----------------------------|
| 1. Single Application Fee
(covering up to 5 antennas) | \$500.00 |
| 2. Additional Antennas
(included in original application) | \$100.00 per antenna |
| 3. Single Application to Install new
Pole Supporting an Antenna | \$1,000.00 |
| 4. Recurring Annual Fees | \$270.00 per site/per year |