

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## Community Development Committee

Minutes for the Meeting Held on May 18, 2015 at 6:00PM

1. Call to Order

A meeting of the Community Development Committee of Lemoyne Borough Council was held on Monday, April 20, 2105 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Brenda Candiotto called meeting to order at 6:05 PM.

2. Roll Call

Committee member Stacy Gromlich was present. Donna Hope was absent. Staff present were Robert Ihlein, Borough Manager and Karen Unger, Executive Assistant.

3. Public Comments

There were no public comments.

4. Minutes from the previous meeting

Stacy Gromlich made a motion to approve the meeting minutes from April 20, 2015 with corrections. Motion was seconded and approved.

5. Subcommittee and Other Reports

A. Report from Design Subcommittee – Sue Yenchko

Ms. Yenchko had no report on this item; but will have one ready for the meeting next month.

B. Beautification – Ongoing & Possible Projects and Volunteers for the Maintenance of the flower pots

Mr. Ihlein reports the hiring efforts are ongoing. There was discussion on how notifications were being made to the volunteers

C. Report from the Lemoyne Business Association – Gale Gallo

There was no report on this item.

D. Report from Downtown Services Coordinator – Rebecca Yearick

Ms. Yearick provided a written update on new local business developments. She reported that there would be a change of the Lemoyne Business Association

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meeting scheduled on May 31, 2015 will have a later date to be determined. This information is to be added to the Borough website.

## 6. Unfinished Business

### A. Phase 2 of the Market Street Streetscape Improvements

Mr. Ihlein is waiting for final approval by PennDOT.

### B. Speedway Project

Mr. Ihlein had nothing new to report.

### C. Bus Stop Shelters

Mr. Ihlein had nothing new to report.

### D. Lemoyne Foundation Meeting Update

There was discussion on when the next meeting would be held. Ms. Gromlich suggested that a committee be formed for this. This item was then tabled until next month when committee members would return with names of possible volunteers for this committee. Mr. Ihlein also recommended that all new businesses need a certificate of occupancy permit.

### E. "Connections Study" – CVRR Bridge

There was no new development on this item.

### F. Welcome kits for both new residents and businesses

There is no action on this item as of this time. Brenda Candioto suggested that the Borough go ahead and make up the kits.

### G. Community Event Updates

The following events will be held in the Borough in the upcoming months: 06-06-2015 – the 5K Run, 07-03-2015 – Wine Tasting and Harrisburg Symphony Orchestra concert in Negley Park, 09-25&26 – Smoke in the Park.

### H. #2 Create a plan for use of social media to communicate with constituents – 2 years

This line item has been delegated to Administration Committee.

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- I. #3 Create a long term place for the care of the planters – 3 years

Mr. Ihlein reported there is a short term plan in place; no long term plan at this time.

- J. #4 Create a plan for a "signature event" for the borough – 3 years

Ms. Candioto suggested an Easter Egg Hunt for the Borough kids.

- K. #5 Work with other municipalities on shared opportunities – 3 years

Mr. Ihlein had nothing new to report.

- L. #6 Plan for a new downtown growth center with parking – 3 years

There was no report for this item.

7. New Business

- A. Hiring of the horticultural worker

Efforts are ongoing. One candidate, Elizabeth Letcavage was in attendance at the meeting. There are two other candidates for consideration. Mr. Ihlein will present this to the Administration Committee.

8. Announcements

Next meeting will be held on June 15, 2015 at 6:00PM

9. Adjournment

See there was no further business, Ms. Candioto made a motion to adjourn the meeting at 7:20PM.

Minutes submitted by Karen Unger, Executive Assistant.