

BOROUGH OF LEMOYNE

"The little town that has it all!"

Community Development Committee

Minutes of the Meeting held on August 18, 2014

1. Call to Order

A meeting of the Community Development Committee of Lemoyne Borough Council was held on Monday, August 8, 2014 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairwoman Brenda Candioto called the meeting to order at 6:02 PM.

2. Roll Call

Committee members present were Stacy Gromlich and Donna Hope. Rebecca Yearick, Downtown Coordinator was present. Robert Ihlein, Borough Manager, was also present.

3. Public Comment

No comments were made.

4. Review of the Minutes from the last meeting

Ms. Gromlich made a motion to approve the minutes of the May meeting with one change and the minutes of the June meeting with two changes. Mrs. Candioto seconded the motion, and it passed unanimously.

5. Subcommittee and Other Reports:

- a. Design Subcommittee – Ms. Yenchko reported she found a quote that was sent to the Borough last year from Rileighs Outdoor Decorations. The price for LED snowflake pole decorations was over \$18,000. The idea of wrapping garland around the street lights was discussed. Ms. Yenchko will discuss this option with Judy McAllister to see if the donations raised could be used for this.

The Committee discussed the difficulties with the idea of moving the Phelps Clock from the front of Borough Hall to the Hess station at State and Market Streets. The clock is large and heavy, and would block view of the gas station price sign. The Committee asked Ms. Yenchko to have her subcommittee look into some other options such as a sculpture or decorative light or smaller clock.

- b. Beautification

Ongoing & Possible Projects – Mrs. Candioto has a neighbor that is interested in helping with maintenance of the flower pots on Market Street. She is going to contact Shirley Stark to find out who the other volunteers are.

- c. Lemoyne Business Association

Gale Gallo gave a report on the HSO Concert that was held on July 4th. The weather was very nice and the event was well attended. The shuttle bus idea did not work out so well because the driver was misinformed about the start time.

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There were a total of 11 riders. The fundraising went well, and the event ended in the black. The Association is considering coordinating event again next year and will be checking the Orchestra schedule for a potential date.

d. Downtown Services Coordinator

Ms. Yearick submitted her written report which is attached to these minutes.

6. Unfinished Business:

a. Phase 2 of the Market Street Streetscape Improvements

Mr. Ihlein reported that he was meeting tomorrow with the engineer, project inspector and contractor to do a final inspection. Ms. Gromlich asked the Committee to consider holding a ribbon cutting event in the fall to celebrate the completion of the project. The Committee agreed this should be done and selected the date of October 28th. Ms. Gallo said that it would be a good opportunity to tie in a Tour of Lemoyne event and she would look into it. Mr. Ihlein said he would take care of contacting the property owner at 717 Market Street and inviting dignitaries and people involved in the project. He would also ask Jim Fair to attend to provide traffic control. Mrs. Candioto is going to ask Mayor York to see if she knows someone who could provide music. Ms. Gromlich will take care of contacting the media.

b. Hess Project – Plan to finish/move clock

Ms. Yenchko and the Subcommittee is looking into this.

c. Bus Shelters on Market Street

No action on this item.

d. Lemoyne Foundation

A reception is being planned for October 12th. See report from Ms. Yearick.

e. "Connections" Study

Mrs. Yenchko has an interest in this project. A group known as the Modern Transit Partnership is focusing on doing something with Cumberland Valley Railroad Bridge, aka the "CAT Bridge". They have applied to PADCED for a grant and are working with the Harrisburg Area Transportation Study (HATS) to be included on the long range transportation improvement plan.

f. Welcome Kits for both new residents and businesses

No report from Mayor York on this.

g. Community Event Updates

Piggy in the Park to be held September 20th in Memorial Park is being organized

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by the West Shore Bureau of Fire. Mr. Ihlein reported he is working with the Parks and Recreation Committee to hold an employee and volunteer appreciation party at the pool on September 6th.

ITEMS h. THROUGH j. WERE TABLE DUE TO TIME CONSTRAINTS.

- h. #2 Create a plan for use of social media to communicate with Constituents 2 yrs
 - i. #3 Create a long term plan for the care of the rain gardens and planters 3 yrs
 - j. #4 Create a plan for a "signature event" for the borough 3 yrs
 - k. #5 Work with other Municipalities on shared opportunities 3 yrs
 - l. #6 Plan for a new downtown growth center with parking 3 yrs
7. New Business
- a. Invitation from the Cumberland Area Economic Development Corporation / Visitors Bureau (CAEDC/CVVB) to attend a facilitated strategic planning session on Wednesday, September 10, 2014 from 8:30 to 10:30 am. Ms. Yenchko said that she would attend on behalf of Council.
 - b. Developing a plan for sponsors and decorative banners for Market and Third Streets
Mr. Ihlein said he added this to the agenda to bring this to the attention of the Committee. They have been on the street poles for almost 4 years now and are starting to look faded. These original banners were funded with donations from businesses and individuals who got to add their name to the bottom. The Committee asked him to let them know how many there are and where they are.

8. Announcements

The next meeting will be held on September 18th at 6:00 PM.

9. Adjournment

There being no further business Ms. Candioto adjourned the meeting at 7:30 PM.

Minutes submitted by Robert Ihlein; approved by the Committee on 12/15/2014 as written.