

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## Community Development Committee

Minutes for the meeting held on January 19, 2015 at 6:00PM

1. Call to Order

A meeting of the Community Development Committee of Lemoyne Borough Council was held on Monday, January 12, 2105 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Brenda Candioto called meeting to order at 6:03 PM.

2. Roll Call

Committee members present at roll call were Stacy Gromlich. Donna Hope was absent. Staff members present were Robert Ihlein, Borough Manger and Karen Unger, Executive Assistant.

3. Public Comment

Ms. Shirley Stark reported that some flower containers still need to be adopted. She will also not be available from mid-May until October 2015. She suggested the need for a job description be written for the intern/seasonal employee to help with the maintenance and care of the containers and rain gardens.

There was also discussion about adopting light poles for decorating during the Christmas season.

4. Minutes from the Previous Meeting

Stacy Gromlich made motion to approve the minutes of December 15, 2014 meeting as written. The motion was seconded and unanimously approved.

5. Sub-committee and Other Reports

a. Report from Design Subcommittee

There was no report.

Ongoing & Possible Projects: Way Finding Signs, Lemoyne Sign, Murals, County Welcome Sign

There was no report.

b. Beautification

This item was not discussed.

# BOROUGH OF LEMOYNE

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Ongoing & Possible Projects: Volunteers for maintenance of flower pots on Market Street.

This item was not discussed.

c. Report from Lemoyne Business Association

There was no report from Gale Gallo.

d. Report from Downtown Services Coordinator Rebecca Yearick

Ms. Yearick reported that Wears Like New is moving out of the West Shore Plaza to the strip center across Market Street. There was discussion as to where a micro-distillery could possibly be located and if this kind of operation could be allowed within the borough. There was a request for the West Shore Police department to do a security demonstration at a future LBA meeting.

## 6. Unfinished Business

a. Phase 2 of the Market Street Streetscape Improvements

Request for Payment Application from Rogele, Inc. – Mr. Ihlein informed committee that there was a change order invoice submitted for payment (\$5315.00) due to flashing beacons light posts installed.

b. Hess/Speedway Project

Plan to place an object in the point at State & Market Streets – looking for ideas to install in small triangular area at the juncture of Market and State Streets. No viable ideas at this time.

c. Bus Stop Shelters on Market Street

Mr. Ihlein reported no progress at this time.

d. Lemoyne Foundation

There was no report.

e. "Connections" Study – CVRR Bridge

There was no report.

f. Welcome Kits for both new residents and businesses

Belinda Green has volunteered to head up this effort to create kits to be given to new residents. Solicitations for contributions of flyers, coupons magnets, etc. will be made to local businesses for inclusion of the packets.

g. Community Event Updates

There was nothing to report at this time.

h. #2 Create a plan for use of social media to communicate with Constituents 2 years

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There was nothing to report at this time.

- i. #3 Create a long term plan for the care of the planters 3 year new part time staff member to assist with this effort

See section number 3, Public Comments.

- j. #4 Create a plan for a "signature event" for the borough 3 years

There was nothing to report at this time.

- k. #5 Work with other Municipalities on shared opportunities 3 yrs

Review of "Imagine West Shore Joint Comprehensive Plan"

Mr. Ihlein and Rebecca Yearick will bring copies next month.

- l. #6 Plan for a new downtown growth center with parking 3 yrs

There was nothing to report at this time.

## 7. New Business

- a. Subscription to "Downtown Promotion Reporter"

Mr. Ihlein will include this in the newsletter.

## 8. Next Meeting

The next meeting will be held on February 16, 2015 at 6:00 PM.

## 9. Adjournment

Seeing no future business, meeting was adjourned at 7:25 PM

Minutes submitted by Karen Unger, Executive Assistant