

BOROUGH OF LEMOYNE

"The little town that has it all!"

Parks & Recreation/Community Development Committee

Minutes for the Meeting Held on October 17, 2016 at 6:00PM

1. Call to Order

A meeting of the Community Development, Parks & Recreation Committee of Lemoyne Borough Council was held on Monday, October 17, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Donna Hope called the meeting to order at 6:00 pm.

2. Roll Call

Committee member present at roll call was Bob Huggler. Dan Green arrived at 6:25. Staff members present were Robert Ihlein, Borough Manager, James Fair, Maintenance Department Supervisor, Todd Miller, West Shore Recreation Commission Pool Manager and Karen Unger, Executive Assistant.

3. Public Comments

There were none.

4. Review of the minutes from the previous meeting

Mr. Huggler made a motion to accept the minutes of the October 17th meeting as written. Mrs. Hope seconded the motion, and the minutes were approved.

5. Subcommittee and Other Reports

A. Report from Design Sub-committee – Mural project status - Sue Yenchko

Ms. Yenchko was not present.

B. Report from the Lemoyne Business Association – Gale Gallo

Ms. Gallo was not present.

C. Report from Downtown Program Services Manager/Communications Manager – Rebecca Yearick

Ms. Yearick gave a verbal report and submitted a written handout for review by the Committee.

7. New Business

A. West Shore Recreation Pool Management Contract for 2017

Todd Miller presented the proposal to provide management services for the 2017 swim season. The calculation for wages is based on a certain number of lifeguards and managers working every day. The weather during the season could affect the total number of days and hours the pool is actually open. The proposal for 2017 is not to exceed \$68,815.00. Mr. Huggler made a motion to recommend approval of the contract to Council. Mr. Green seconded the motion, and it was approved unanimously.

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B. Block Party Application - Hilltop Road – 11/5/2016

An application was submitted by one resident to have a block party. The Committee recommended the application not be approved unless there is a petition signed by at least 50% of the residents on the block.

C. Parks – Preparations for Fall/Winter Months

Mr. Fair reported that the Maintenance Department was preparing the parks for winter. The driveways at Negley Park will be blocked at the first sign of snowy weather so that vehicles do not get stuck at the bottom.

D. Negley Park – Wood carpet this year?

Mr. Fair reported that the wood carpet in the playground area has really decomposed over the summer and some spots are very sparse. Purchasing a load of the material costs \$2,500 and would put this expense over the amount budgeted. Mr. Ihlein commented that a complaint was received about this and should be addressed as soon as possible. Mr. Huggler made a motion to approve the expense. The motion was seconded by Mr. Green, and the motion carried. Mr. Ihlein was instructed to send an email to all of Council about this situation and place it on the agenda of the next Council meeting for ratification.

E. Additional expenses at the Pool

The Committee discussed the pool budget for 2017 and asked Mr. Fair and Mr. Miller if there were any new expenses or needs that should be considered. Mr. Miller will let Mr. Fair know if additional supplies will be needed.

Mr. Ihlein will update the proposed Pool Fund Budget with the new management services contract amount and email it to the Committee.

F. Lighted holiday decorations

Mr. Fair had delivered one of the wreaths to the Cumberland-Perry VoTech School to have them replace the old incandescent lights with new LED lights and make other improvements. The one that they worked on was finished only on one side. The Committee asked Mr. Fair to return the wreath and have the lights be visible from both sides. The school has proposed to upgrade 40 of the wreaths for \$2,350. This expense will be debated as part of the 2017 budget process.

8. Announcements

The next meeting will be held on November 21, 2016 at 6:00PM

9. Adjournment

Seeing no further business, Mrs. Hope adjourned the meeting at 6:55 pm.

Minutes submitted by Robert Ihlein, Borough Manager/Secretary.

Approved by the Committee on December 19, 2016