

BOROUGH OF LEMOYNE

"The little town that has it all!"

Parks & Recreation/Community Development Committee

Minutes for the Meeting Held on January 18, 2016 at 6:00PM

1. Call to Order

A meeting of the Parks & Recreation/Community Development Committee of Lemoyne Borough Council was held on Monday, January 18, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Donna Hope called meeting to order at 6:02 PM.

2. Roll Call

Committee member Dan Green was present. Staff present were Robert Ihlein, Borough Manager, James Fair, Maintenance Department Supervisor and Karen Unger, Executive Assistant.

3. Public Comments

Dan Green reported that he and his wife Carolyn went to the new "Puzzled" on Market Street. He was asking if there was a welcome packet for new businesses coming into the Borough. Mr. Green will bring this to the attention of the Lemoyne Business Association.

4. Review of the minutes from the previous Parks & Recreation meeting held on November 9, 2015

Mr. Green made a motion to approve the minutes as amended. The motion was seconded and unanimously approved.

Review of the minutes from the previous Community Development Committee meeting held on November 16, 2015.

Mr. Green made a motion to approve the minutes as written. The motion was seconded and unanimously approved.

5. Subcommittee and Other Reports

A. Report from Design Sub-~~committee~~ committee - Sue Yenchko

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The Borough is waiting on responses. Rebecca Yearick is also posting the announcement to other Art Councils in the area. Responses are due by January 29, 2016.

B. Report from the Lemoyne Business Association – Gale Gallo

Ms. Gallo reported that there was a meeting held on January 13, 2016. She also reported that she is looking to expand the concert in July. Mr. Green stated he would be attending these meetings in the future. The LBA discussed going door to door to ascertain what business owners might need from the Borough. C.

Report from Downtown Services Coordinator – Rebecca Yearick

Ms. Yearick gave a verbal report and submitted a written handout for review. She also provided a copy of the news article for the "Puzzled" opening. Ms. Yearick and Mr. Ihlein will be meeting with potential developers for the old Middle School site.

D. West Shore Recreation 2016 budget

A copy of the budget was provided. Further review and discussion was tabled until the next monthly meeting.

6. Unfinished Business

A. Bus stop shelters on Market Street

This work is still in progress. At this time there does not appear to be an agreement as to where the remaining two shelters will be placed. Mr. Ihlein will contact Lee Cohen on this matter to keep this moving forward.

B. Request from the West Shore Recreation for use of the Community Room

Mr. Ihlein reported this is already in place and logged on the calendar and they are good until summer.

C. Community Event Updates

Details for the July concert are being worked on. Smoke in the Park will be held again in Memorial Park. It was noted that more food vendors are needed for this event.

D. Welcome Kits

Dan Green said that items on the website would be a good starting point for the resident welcome kits. The business welcome packet will be handled by the LBA.

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7. New Business

A. Meeting Schedule – meetings will now be held the third Monday of the month at 6:00PM.

B. Downtown Program Services Agreement

Mr. Green made a motion to recommend to send this to Council to sign off on the approval for this at the February meeting. The motion was seconded and unanimously approved.

C. Project Task & Tracking

Mr. Ihlein handed out a copy for review and comment.

8. Announcements

Next meeting will be held on February 15, 2016 at 6:00PM.

9. Adjournment

Seeing no further business, Mrs. Hope made a motion to adjourn the meeting at 7:26PM. Motion was seconded and unanimously approved.

Minutes submitted by Karen Unger, Executive Assistant.