

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## **Parks & Recreation/Community Development Committee**

### Minutes for the Meeting Held on February 16, 2016 at 6:00PM

1. Call to Order

A meeting of the Parks & Recreation/Community Development Committee of Lemoyne Borough Council was held on Tuesday, February 16, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Donna Hope called meeting to order at 6:00 PM.

2. Roll Call

Committee members Dan Green and Bob Huggler were present. Staff present were Robert Ihlein, Borough Manager, James Fair, Maintenance Department Supervisor, Todd Miller, West Shore Recreation Supervisor and Karen Unger, Executive Assistant.

3. Public Comments

There were no public comments.

4. Review of the minutes from the previous meeting held on January 18, 2016

Mr. Green made a motion to approve the minutes as amended. The motion was seconded and unanimously approved.

5. Subcommittee and Other Reports

A. Report from Design Sub-committee - Sue Yenchko

The Borough received one response from Daniel Finch, Art Professor at Messiah College. Mr. Huggler made a motion to have Professor Finch provide three drawings for design approval within 45 days (March 31<sup>st</sup>). The motion was seconded and unanimously approved.

Mrs. Hope made a motion for Professor Finch to receive up to \$350 per artistic renderings as compensation. The motion was seconded and unanimously approved.

B. Report from the Lemoyne Business Association – Gale Gallo

There was no report.

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- C. Ms. Yearick gave a verbal report and submitted a written handout for review.
- 6. Review of ongoing projects
  - A. Mr. Fair reported that the damaged cap on the binoculars on the observation deck at Negley Park have been replaced.
- 7. Update from James Fair on playground equipment
  - A. Mr. Fair provided pictures of the new playground equipment to be installed at Memorial Park. Discount price was \$13,590.00. He will check and see if there are going to be any additional charges related to this purchase. Mr. Green made a motion to accept the proposal by GEA for playground equipment not to exceed \$14,000. The motion was seconded and unanimously approved. This purchase needs to be put on the agenda for the next Council meeting.
- 8. Award the contract for portable toilets in the parks/delivery date?
  - A. Mr. Fair provided a quote from Walters of \$25 per week per unit. Associated Products quote is \$155 per month per unit. Walters was chosen to provide the units to be delivered around mid-March and to be removed at the end of November.
- 9. Cawthorne Field

The Cedar Cliff Youth Baseball Association paid a deposit for the use of the field. They will not be charge a rental fee due to they provide all the maintenance of the field.

The next West Shore Recreation meeting will be held on March 8, 2016.
- 10. Announcements

The next meeting will be held on March 21, 2016
- 11. Adjournment

Seeing no further business, Mrs. Hope made a motion to adjourn the meeting at 7:10PM.

Minutes submitted by Karen Unger, Executive Assistant.