

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## **Parks & Recreation/Community Development Committee**

### Minutes for the Meeting Held on March 21, 2016 at 6:00PM

1. Call to Order

A meeting of the Parks & Recreation/Community Development Committee of Lemoyne Borough Council was held on Monday, March 21, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Donna Hope called meeting to order at 6:00 PM.

2. Roll Call

Committee members present were Dan Green and Bob Huggler. Staff present were Robert Ihlein, Borough Manager, James Fair, Maintenance Department Supervisor, Todd Miller, West Shore Recreation Supervisor and Karen Unger, Executive Assistant.

3. Public Comments

There were no public comments.

4. Review of the minutes from the previous meeting held on February 16, 2016

Mr. Green made a motion to approve the minutes as written. The motion was seconded and unanimously approved.

5. Subcommittee and Other Reports

A. Report from Design Sub-committee – Sue Yenchko

Mrs. Hope sent preliminary ideas to Suzanne Yenchko, the drawings were passed around for review. Design drafts are due March 31, 2016. Greg Penny has made contact and he asked about the funding status of the project. Other grants will be announced in the Fall.

B. Report from the Lemoyne Business Association – Gale Gallo

Ms. Gallo passed around a letter listing the upcoming events. There was a lengthy discussion on the Heart of Lemoyne Fund and how it operates. She also presented a request from the participating wineries that they be allowed to stay open for business through the concert.

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C. Report from Downtown Services Coordinator – Rebecca Yearick

Ms. Yearick gave a verbal report and submitted a written handout for review.

6. Review of ongoing projects

A. Pots and Rain Gardens

Mr. Fair reported that Liz Letcavage will return for the season and starts 03-24-2016. The Boy Scouts will clean out trash on 04-02-2016. The Harrisburg Academy has offered to do a service day within the Borough. It was suggested that they clean out the bottleneck and Lemoyne sign area.

B. Negley Park ballfield rental

Mr. Fair reported there is only one regular team using the field (West Shore Teeners). There is a team that is requesting a one-time usage of the field. It will not conflict with the teenager schedule. There will be no preparation of the field done for this use. The Borough will request a deposit of \$100 that will be returned if the field is left in good condition.

C. Status of the new playground equipment at Memorial Park

Mr. Fair reported the playground equipment will be here in 2-3 weeks. Some parts of the old system can be salvaged for possible re-use at Flynn Park. There will be some small costs for install materials. All parks are open for the season. There have been requests for wooden backstops to be put on the tennis courts. These requests were denied.

D. Letter from Barbara Bink

Mr. Ihlein presented a letter from Barbara Bink stating that she would continue to maintain the binoculars on the observation platform at Negley Park. A thank you letter will be sent.

E. Borough Map brochure

Mr. Ihlein and Ms. Unger met with the representative from Municipal Publications. They were not inclined to use their services and will be looking into other companies for the project.

F. Christmas Decorations

Mr. Fair reported that the wreaths are worn out and should be replaced.

7. Announcements

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The next meeting will be held on April 18, 2016.

## 8. Adjournment

Seeing no further business, Mrs. Hope made a motion to adjourn the meeting at 7:20PM.

Minutes submitted by Karen Unger, Executive Assistant.