

# BOROUGH OF LEMOYNE

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## Sewer Committee

### Minutes for the Meeting Held on May 21, 2015 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, May 21, 2105 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:50 PM by Chairperson Stacy Gromlich.

2. Roll Call

Committee Member Suzanne Yenchko was present. Committee Member Dennis McGee was absent. Staff present were Robert Ihlein, Borough Manager, Tim Travitz, Sewer Department Supervisor, and Charles Moll, Lead Plant Operator. The committee went out to the parking lot to review the new flusher truck before the meeting started.

3. Public Comment

There were no public comments.

4. Review of the minutes from the previous meeting

Ms. Gromlich made a motion to approve the minutes from the April 16, 2015 meeting as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1) Review of Sewer Fun Revenues/Expenditures

Mr. Ihlein reported there were no unexpected issues so far this year.

2) Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mr. Ihlein handed about the monthly report.

Mr. Ihlein asked about water shut offs for multi units. This is very costly and time consuming to do. An alternative is to go to lien upset sale. The Committee said these accounts should go to lien upset sale.

Mr. Ihlein reported he was also working on getting proposals from firms to provide backup treatment plant operators for the few months over the summer. He has spoken to four firms. Two have responded with a

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proposal, one said they could not help right now and one response is pending.

## 3) Department Personnel Update

The committee discussed possible changes in the Administrative office. Two part time positions may go full time at some point in the future.

## B. Sewage Facilities

### 1) Report on Collection System and Pump Station Operations

Mr. Travitz gave a verbal report on various activities s related to the system.

### 2) Report on Treatment Plant Upgrade Project

Mr. Moll reports a massive amount of routine maintenance is coming up. It may be possible to drop night shift and increase manpower during the day.

### 3) DEP Review

The permit requires that the plant be "substantially complete" by May 31, 2015. It is up to Matt Todaro at Buchart-Horn as the engineer for the Authority. There were no violations for the month of April.

### 4) Situation with Dillsburg Excavating and Septic Company

Mr. Ihlein said there is nothing new to report on this matter. He is requesting an administrative meeting with them.

### 5) Control I&I and work with property owners on Strategic Plan

There is not much progress on this issue.

## C. Lemoyne Municipal Authority

### 1) Report on meeting held Tuesday, May 12, 2015

The Authority has been issued an RFP for new solicitor. Mr. Ihlein has been helping to collect the responses. The Board will begin reviewing them in June.

## 6. New Business

### A. Concerns over sewer account increases/apartments (May prep for public meeting, June public meeting, July Committee, August Council)

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The Committee decided to hold a public meeting on Monday July 6, 2015 at 6:00PM in Borough Community Room. They would like this to be announced on the next sewer bill.

- B. Update sewer ordinance – request air testing on new sewer laterals and grease trap clean out requirements – Annville, Camp Hill, Hampden Township, Lower Allen and Wesleyville

This is under review with special counsel at Saltzman-Hughes.

- C. Increase revenue by accepting outside sewage

This item has been tabled until the plant has been completed.

- D. Sewer billing concerns about only 18 days between cycles.

This was an anomaly. The Borough staff will stay on top of this.

- E. Possible sewer main extension on the first block of Peach Street

Ms. Yenchko motioned to recommend to the Council to have the LMA investigate main extension to Peach Street. Motion was seconded and unanimously approved.

## 7. Announcements

The next meeting will be held on June 18, 2015 at 7:30PM.

## 8. Adjournment

Seeing there was no further business a motion was made by Ms. Gromlich to adjourn at 9:55PM. Motion was seconded and unanimously approved.

Meeting minutes submitted by Karen Unger, Executive Assistant