

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## Sewer Committee

### Minutes for the Meeting Held on October 15, 2015 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, October 15, 2105 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:41 PM by Chairperson Stacy Gromlich.

2. Roll Call

Committee Member Suzanne Yenchko was present; Dennis McGee was absent. Staff present were Robert Ihlein, Borough Manager, and Tim Travitz, Sewer Plant Manager.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on September 17, 2015

Ms. Yenchko made a motion to approve the minutes from the September 17, 2015 meeting as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

There was a proposed 60% Waste Treatment 40% Collection System split for the sewer fund employee cost allocation.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

The Borough wrote off a \$27,000 bad debt from one property owner due to a judicial sale.

3. Department Personnel – Verbal Update

There was no report.

B. Sewage Facilities

1. Verbal Report on Collection System and Pump Station Operations – Tim Travitz

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Mr. Travitz had no blockages to report. He is waiting on an estimate to replace 200 feet of main sewer line on Hummel Avenue. The plant is using special enzymes to dissolve grease from the pump stations.

2. Verbal Report on Treatment Plant Upgrade Project – Tim Travitz

The SCADA monitoring system is now working. Third shift is phasing out sometime in November/December. The electrical contractor left the site today, October 15, 2015. Mr. Travitz and Mr. Moll are working on coming up with an Operation & Maintenance Plan. The open house at the plant is going to be delayed until spring.

3. DEP Review

DEP/PENNVEST inspection was today, October 15, 2015.

4. Situation with Dillsburg Excavating and Septic Company

Mr. Ihlein reported that they are paying on their current bills.

C. Lemoyne Municipal Authority

1. Verbal report from meeting held on October 13, 2015.

Dan Green reported that \$177,642.00 was withheld from MBR Construction because of the dispute between the contractors and the LMA.

6. New Business

A. Update Sewer Ordinance – want required air testing for the new sewer laterals and grease trap clean out requirement – Annville – update from attorney

There was no report from the solicitor at Salzman-Hughes. They were contacted several times. Ms. Gromlich did some follow up which resulted in some movement on the issue.

B. Increase revenue by accepting outside sewerage – goal to add new vendor each month

Mr. Moll stated that the Borough should allow current haulers to bring in more septage. He was working with Walters to bring in more.

C. Optional average for sewer bill customer – update from discussion with billing vendor

Mr. Ihlein will check with Diversified to determine if they can customize the bills. Extra costs for the service is currently unknown.

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D. Lowther Street and possible other customers with septic tanks

This item was tabled. Staff is looking for sample ordinances. Mr. Moll will research for one.

E. 2016 Budget Priorities

The priority is to re-open the assistant supervisor position at the sewer plant.

F. New sewer connections

A Council Resolution is needed to send to PADEP for connection approval for the personal care facility at 200 12<sup>th</sup> Street.

1. Artis Project = 16 Equivalent Development Units.

2. Joseph Katcocin = 2 Equivalent Development Units.

7. Announcements/Next Meeting – November 19, 2015 at 7:30PM

8. Adjournment

Seeing no further business, Ms. Gromlich motioned to adjourn the meeting at 9:09PM

Minutes submitted taken by Robert Ihlein, Borough Manager, transcribed Karen Unger, Executive Assistant.