

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes for the Meeting Held on December 17, 2015 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, December 17, 2015 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:59 PM by Chairperson Stacy Gromlich.

2. Roll Call – Present at the meeting were members Sue Yenchko. Dennis McGee was absent. Staff present were Robert Ihlein, Borough Manager, Tim Travitz, Sewer Plant Supervisor, Karen Unger, Executive Assistant and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on November 19, 2015

Ms. Yenchko made a motion to approve the minutes from the November 19, 2015 meeting as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mr. Ihlein provided a written spreadsheet and graph of expenditures for review by the Committee. This was not a full month representation as the bills had later due dates for the month.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mr. Ihlein provided a chart generated by Mrs. Spilewski.

3. Department Personnel – Verbal Update

Mr. Ihlein reported that Mr. Travitz obtained his Waste Water Operators license in September 2015. Mr. Ihlein and Mr. Travitz are working on writing a job description for the Assistant Supervisor position.

B. Sewage Facilities

BOROUGH OF LEMOYNE

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1. Verbal Report on Collection System and Pump Station Operations – Tim Travitz

Mr. Travitz reported that there was a line break at Fifth St and Apple Street. Nazztech had to be called to perform an emergency line flush. There needs to be training for all sewer plant employees on how to operate the Borough flusher truck. Ms. Gromlich suggested that Code Red be used to remind residents to call the Borough first when a sewer back up occurs. The pump station at Walton Street had grit in the system. Dillsburg Septic assisted with the cleanup of this problem.

2. Verbal Report on Treatment Plant Upgrade Project – Tim Travitz

Mr. Travitz reported that MBR topped off the generator fuel tank. There was a power outage on 12-14-2015 in Harrisburg that caused the plant generator to run for 18 hours. The system should have defaulted to the other electrical grid instead of starting the generator.

The plant doors are now working and locking properly. The auto sampler is running off of one digester at this time. This issue is being worked on. There have also been reports of trespassers on the property and No Trespassing signs need to be installed.

3. DEP Review

There was no report.

4. Situation with Dillsburg Excavating and Septic Company

Mr. Ihlein sent a letter to Dillsburg, but there has been no official response. They are sending regular payments.

C. Lemoyne Municipal Authority

1. Verbal report from meeting held on December 8, 2015.

Will Hesse provided a report from the meeting. The final paperwork from Eshenaurs Fuels has been closed out. Quandel paperwork is close to being finalized.

6. New Business

- A. Update Sewer Ordinance – The Borough wants required air testing for the new sewer laterals and grease trap clean out requirement – Annville – review of thoughts for new Council

BOROUGH OF LEMOYNE

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Mr. Travitz and Charles Moll will bring this information to the next Committee meeting.

- B. Increase revenue by accepting outside sewerage – goal to add new vendor each month

Charles Moll reported that Walters and Dillsburg Septic revenues are increasing. It is hoped that the revenues will double for next year. There also needs to be some scheduling done with the haulers when the plant goes on first shift for security purposes.

- C. Optional average for sewer bill customer – update from discussion with billing vendor

This was discussed last month. The next step will be to send a survey out with the bills to see if there is any interest in this feature.

- D. Lowther Street and possible other customers with septic tanks

Mr. Ihlein provided an outline of policy decisions. This issue needs to be added to the Committee agenda for a new ordinance. Tracking of Borough septic systems would be done by the Codes Enforcement Officer. This is a high priority item for the next Council.

7. Announcements/Next Meeting – next meeting date and time will be determined at the reorganization meeting on January 4, 2016.

8. Adjournment

Seeing no further business, Ms. Gromlich motioned to adjourn the meeting at 9:33PM

Minutes submitted by Karen Unger, Executive Assistant.