

# BOROUGH OF LEMOYNE

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## Sewer Committee

### Minutes for the Meeting Held on January 21, 2016 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, January 21, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:46 PM by Chairperson Dan Green.

2. Roll Call

Present at the meeting were members Dennis McGee and Zachary Border. Staff present were Robert Ihlein, Borough Manager, Tim Travitz, Sewer Plant Supervisor, Karen Unger, Executive Assistant and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on December 17, 2015

Mr. McGee made a motion to approve the minutes as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mrs. Spilewski provided a written report with a graph chart outlining expenses for the month.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mrs Spilewski provided a report using a newer format that reflects more accurate past due information that included penalties. She also reported that there were no water shut off due to winter weather.

3. Survey of Sewer Customers for Average Monthly Billing Option

Mr. Ihlein reported a customer survey explaining the option would be sent with the February bills.

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## B. Sewage Facilities

### 1. Verbal Report on Collection System and Pump Station Operations – Tim Travitz

Mr. Travitz reported there was a sewer blockage on State Street caused by packed grease in the eight inch main. It needs to be determined that all nearby food businesses have properly operating grease traps. Mr. Travitz and Charles Moll will provide recommendations to resolve this issue going forward at the next meeting. Mr. Ihlein will find an ordinance for review by Mr. Travitz and Mr. Moll.

On Hummel Avenue between 8<sup>th</sup> and 10<sup>th</sup> street, 47 feet of sewer main was replaced in January. Mr. Travitz would like additional sewer line video-taped to look for possible problems.

Mr. Travitz also reported that the North Side Pump Station is working better due to use of enzymes.

### 2. Verbal Report on Treatment Plant Upgrade Project – Tim Travitz

Mr. Travitz reported that Quandel is installing a new utility pump on 01-24-2016. The punch list was recently done and the bio-beds and headworks need repairs and replacement liner. Chemical pumps need new filters, and floor needs painted. Quandel is also working on the diffusers. Project is 99.5% complete.

## C. Lemoyne Municipal Authority

### 1. Verbal report from meeting held on January 12, 2016

Will Hesse provided a report from the meeting. Plant is almost completed, but MBR has not filed for substantial completion. PennVest will not release funds until plant is 100% complete. The LMA also reorganized at this meeting and positions remained the same.

Letters for the sale or lease of the plant were sent to reserved companies, no responses to date. Mr. Ihlein provided a copy of the monthly report. There will be two new connections upcoming on Herman Avenue. Artis Senior Living is ready to break ground.

## D. Ordinances

### 1. Standards for new connections and commercial businesses

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Mr. Travitz and Mr. Moll will have recommendations ready for the next meeting. Mr. McGee would like the Wesleyville ordinance put into place as they require line checks done as a requirement for the sale of any property.

## 2. Individual On-Lot Sewerage Disposal Systems

Mr. Ihlein will get this up to speed by providing sample ordinances. Property owners are responsible for maintaining their systems and should be required to provide periodic proof of maintenance.

## 6. New Business

### A. Report from Borough Manager

Mr. Ihlein submitted his report to the LMA.

## 7. Announcements/Next Meeting – next meeting will be held on February 18, 2016 at 7:30PM.

## 8. Adjournment

Seeing no further business, Mr. Green motioned to adjourn the meeting at 8:55PM

Minutes submitted by Karen Unger, Executive Assistant.