

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes for the Meeting Held on March 17, 2016 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, March 17, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:55PM by Chairperson Dan Green.

2. Roll Call

Committee members present at the meeting were members Dennis McGee and Zachary Border. Staff present were Robert Ihlein, Borough Manager, Tim Travitz, Sewer Plant Supervisor, Karen Unger, Executive Assistant and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on February 18, 2016

Mr. McGee made a motion to approve the minutes as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mrs. Spilewski provided a written report with a graph chart outlining expenses for the month which was reviewed with the Committee.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mrs. Spilewski reported a reduction in overall amounts overdue to the Borough. Fifty percent of the amounts due are on three accounts.

Mr. Green requested a report on septage processing.

It was suggested that there be a joint Lemoyne Municipal Authority and Sewer Committee meeting scheduled for some time in April to discuss long range needs for the plant.

3. Survey of Sewer Customers for Average Monthly Billing Option

BOROUGH OF LEMOYNE

"The little town that has it all!"

Mr. Ihlein reported there are problems accessing the Diversified Technology site. They have some staff turnover and the Borough is concerned with Diversified's abilities to do the budget billing.

Mr. Ihlein will write an article suggesting residents maintain a credit balance on their sewer accounts to offset the high usage during the summer months.

B. Sewage Facilities

1. Verbal Report on Collection System and Pump Station Operations – Tim Travitz

Mr. Travitz reported all the pump stations are working properly and there were no reported blockages.

It has been determined that the properties at 514 and 516 Bosler have an underground spring and that is the cause for the sink holes in both yards. This is not a sewer problem.

The Northside Pump Station needs to have the lines cleaned out. It was reported that the grease trap at the West Shore Plaza station gets pumped out every three months.

2. Verbal Report on Treatment Plant Upgrade Project – Tim Travitz

The plant construction is completed, but there is still work being done on the SCADA System. The system was left in alarm mode.

Chuck Fox has obtained his operator's license. There is free training available next month for three credits. Staff also needs to attend a security seminar.

C. Lemoyne Municipal Authority

1. Verbal report from meeting held on March 8, 2016

Mr. Green presented the LMA report. There is still discussion of the easement agreement going on for the Joseph Katkocin properties at 63/65 Herman Avenue. The homes are near completion.

LMA member Lori Hegedus attended a PMA training seminar. The existing headwork screens need to be upgraded. There will be an open house at the sewer plant in June.

BOROUGH OF LEMOYNE

"The little town that has it all!"

D. Ordinances

1. Standards for new connections and commercial businesses

Mr. Ihlein went over Resolution 1988F. The Annville Township ordinance is a good model to use as the basis for the Lemoyne ordinance. Mr. Ihlein will send to the Committee as the best model to use.

2. Individual On-Lot Sewerage Disposal Systems

Mr. Ihlein sent Mr. Green an email about Act 537. He also spoke with Mike Knouse and will be working with the engineers on obtaining DEP funding.

6. New Business

A. Report from Borough Manager

A letter was received from the DEP approving the ARTIS Senior Living to proceed.

B. Engineering work order from Entech Engineering Inc. to assist with the 2015 Chapter 94 report

Borough Council approved the work order that must be submitted by the end of March.

C. Wesleyville Sample Ordinance (lateral inspections)

Wording from this ordinance is included in the Annville ordinance.

D. Grease trap ordinance

This matter was already discussed.

E. Katkocin Easement

This matter is to be resolved by Mr. Katkocin. He must present plans to Council for approval to hook up to the Borough sewer system.

7. Announcements/Next Meeting – next meeting will be held on April 21, 2016 at 7:30PM.

8. Adjournment

Seeing no further business, Mr. Green motioned to adjourn the meeting at 9:10PM

Minutes submitted by Karen Unger, Executive Assistant.