

# BOROUGH OF LEMOYNE

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## Sewer Committee

### Minutes for the Meeting Held on April 21, 2016 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, April 21, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Meeting was called to order at 7:43PM by Chairperson Dan Green.

2. Roll Call

Committee members present at the meeting were Dennis McGee and Zachary Border. Staff members present were Robert Ihlein, Borough Manager, Karen Unger, Executive Assistant and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on March 17, 2016

Mr. McGee made a motion to approve the minutes as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mrs. Spilewski provided a written report with a graph chart outlining expenses for the month which was reviewed with the Committee. She also went over the septage collection report. Dillsburg Septic Company owes the Borough over \$20,000 in back payments. Charles Moll, Contract Operator, suggested giving a deadline with a specific payment amount. A payment of \$10,000 is to be made by May 7th, with a full and final amount paid by May 31<sup>st</sup>. If this payment schedule is not met, then acceptance of septage will be denied.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mrs. Spilewski provided a written report for review and discussion.

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## B. Sewage Facilities

### 1. Verbal Report on Collection System and Pump Station Operations

Mr. Ihlein reported that there were no significant problems to report. There was a lateral blockage on the 400 block of Plum Street. The owner and the Borough worked together to resolve the issue and all is working properly now.

### 2. Verbal Report on Treatment Plant Upgrade Project

See report from Will Hesse under the Lemoyne Municipal Authority.

## C. Lemoyne Municipal Authority

### 1. Verbal report from meeting held on April 12, 2016

LMA member Will Hesse reported there were equipment failures due to contractor not changing the oil correctly in the blower motors. Final signoff paperwork by the electrical contractor has not been submitted to the LMA as of this date. PennVest monies are being withheld until the project has a signoff.

There is an open house at the Sewer Plant schedule for June 18<sup>th</sup> from 9AM to 12PM.

## D. Ordinances

### 1. Standards for new connections and commercial businesses

Mr. Ihlein went over the old Lemoyne Ordinance from 1988, 1991 and 2010. The Borough will use the Annville Township Ordinance as a model. Tim Travitz and Charles Moll will review the Annville Ordinance to see how it could apply to Lemoyne.

### 2. Individual On-Lot Sewerage Disposal Systems

Mr. Ihlein provided samples of inspection programs. More research is needed for further review.

## 6. New Business

### A. Report from Borough Manager

Mr. Ihlein provided a written report. A fine was assessed to the plant for higher than allowable phosphorus content in the samples. A Right to Know Request has been received for the sewer plant project.

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B. Wesleyville Sample Ordinance (lateral inspections)

See section 5.D.1 of this agenda.

C. Request for qualifications for profession to perform an evaluation of treatment plan and collection system assets

The Committee will contact the LMA to do a Request for Qualifications for consultant for asset valuation.

D. Interview for Assistant Department Supervisor position

Mr. Ihlein reported that there was one applicant. Mr. Green and Mr. McGee will assist in the interview process.

7. Announcements/Next Meeting – next meeting will be held on May 19, 2016 at 7:30PM.

8. Adjournment

Seeing no further business, Mr. Green motioned to adjourn the meeting at 9:00PM

Minutes submitted by Karen Unger, Executive Assistant.