

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes for the Meeting Held on May19, 2016 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, May 19, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Dan Green called the meeting to order at 7:45PM.

2. Roll Call

Committee members present at the meeting were Dennis McGee and Zachary Border. Staff members present were Robert Ihlein, Borough Manager, Tim Travitz, Waste Water Treatment Plant Supervisor, Karen Unger, Executive Assistant and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on April 21, 2016

Mr. McGee made a motion to approve the minutes as amended. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mrs. Spilewski provided a written report with a graph chart outlining expenses for the month which was reviewed with the Committee.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mrs. Spilewski provided a written report for review and discussion. She also reported that PA American Water Company recently experienced a data failure which resulted in late sewer billing for the month.

Mr. Ihlein and Mrs. Spilewski will research costs related to water shut offs and report the findings at the next meeting.

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B. Sewage Facilities

1. Verbal Report on Collection System and Pump Station Operations

Mr. Travitz reported there was a sewer blockage in the main on the 200 block of Walton Street. This was cleared by Borough staff. He also reported a sinkhole at Tenth Street and Hummel Avenue. A lateral at 975 Hummel Avenue was broken and the Borough was responsible for the repairs. Northside pumping station is working properly.

2. Verbal Report on Treatment Plant Upgrade Project

Mr. Travitz reported the project is completed. Potable water is being supplied to pumps 24/7 to avoid clogging the bearings. Heath Edelman from Entech has started additional training for the plant staff.

C. Lemoyne Municipal Authority

1. Verbal report from meeting held on May 10, 2016

LMA member Will Hesse reported the Dr. John Judson will be resigning from the board. He is moving out of the area and he will need to submit a formal letter of resignation. Replacement candidates will be approached to fill the vacant seat.

The recent Right To Know request is still being worked on.

There will be a joint meeting of the LMA and Council members on June 7, 2016.

D. Ordinances

1. Standards for new connections and commercial businesses

Mr. Ihlein will provide Charles Moll information from Derry Township to add to the Annville Township ordinance to fit the needs of the Lemoyne plant.

2. Individual On-Lot Sewerage Disposal Systems

Mr. Ihlein suggested having a stakeholders meeting on this issue before going ahead with this ordinance.

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6. New Business

A. Report from Borough Manager

There will be an open house at the plant on June 18, 2016 from 9AM until noon. It was suggested that the fire police be called upon to help with parking and other traffic. The Borough is also working on a security system bid for the plant.

B. Request for qualifications for a professional to perform an evaluation of treatment plan and collection system assets

Mr. Border suggested hiring special solicitor or financial consultant for the sale of the sewer plant.

C. Interview for Assistant Department Supervisor position

An executive session was held from 9:05PM until 9:30PM on this issue.

D. Joint meeting with LMA

See section 5.C.1 on this matter.

7. Announcements/Next Meeting – next meeting will be held on June 16, 2016 at 7:30PM.

8. Adjournment

Seeing no further business, Mr. Green adjourned the meeting at 9:05PM.

Minutes submitted by Karen Unger, Executive Assistant.