

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes for the Meeting Held on June 16, 2016 at 7:30 PM

1. Call to order

A meeting of the Sewer Committee of the Lemoyne Borough Council was held on Thursday, June 16, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. Chairperson Dan Green called the meeting to order at 7:33PM.

2. Roll Call

Committee members present were Dennis McGee and Zachary Border. Staff members present were Robert Ihlein, Borough Manager, Tim Travitz, Waste Water Treatment Plant Supervisor, and Audra Spilewski, Office Manager/Borough Treasurer.

3. Public Comments

There were no comments.

4. Review of the minutes from the previous meeting on May 19, 2016

Mr. McGee made a motion to approve the minutes as written. Motion was seconded and unanimously approved.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Mrs. Spilewski provided a written report outlining expenses for the month which was reviewed with the Committee.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs

Mrs. Spilewski provided a written report for review and discussion. She also reported that the delinquent amounts are up from last month.

Mrs. Spilewski will write up a procedure on how the process works to the point where water gets shut off. Mr. Ihlein will outline process for what happens after that point.

B. Sewage Facilities

1. Verbal Report on Collection System and Pump Station Operations

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Mr. Travitz reported the pump stations are running properly. There was a collapsed lateral reported at 118 Herman Avenue. This lateral will be repaired by E. K. Services. The Severn Trent televised collection system report from 2004 noted that Hummel Avenue has substantial problems.

2. Verbal Report on Treatment Plant Upgrade Project

Mr. Travitz reminded the Committee that the Treatment Plant Open House will be held June 18, 2016 from 9:00AM until Noon. Staff will be present and all are invited.

C. Lemoyne Municipal Authority

1. Verbal report from meeting held on June 14, 2016

Dr. John Judson will be resigning from the board in July. A notification of this vacancy will be made known to the public.

There is litigation pending with a contractor. A special legal counsel from the firm Marshall Dennehey will be representing the LMA.

D. Ordinances

1. Standards for new connections and commercial businesses

Charles Moll is working on this matter. He was unable to attend the meeting this evening.

2. Individual On-Lot Sewerage Disposal Systems

Mr. Ihlein addressed the subject of a meeting with affected property owners. Meeting is tentatively scheduled for August.

6. New Business

A. Report from Borough Manager

Mr. Ihlein handed out a written report for review and discussion by the Committee.

B. Request for qualifications for a professional to perform an evaluation of treatment plan and collection system assets

Mr. Ihlein reported there are different professionals who could be involved. Act 12 should be reviewed for guidance on the matter. The Committee will do research for attorneys.

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C. Tank cleaning proposal from Kline's

A motion was made by Mr. McGee to accept the \$5,095.00 proposal from Kline's. The motion was seconded and unanimously approved.

D. Proposal from GES automation Technology for technology maintenance

A motion was made by Mr. Border to accept the proposal with a not to exceed amount of \$14,400.00 over the next 12 months. The motion was seconded and unanimously approved.

7. Announcements/Next Meeting – next meeting will be held on July 21, 2016 at 7:30PM.

8. Adjournment

Seeing no further business, Mr. Green adjourned the meeting at 9:15PM.

Minutes submitted by Robert Ihlein, Borough Manager and transcribed by Karen Unger, Executive Assistant.