

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes for the Meeting held on January 19, 2017 at 7:30 PM

1. Call to order

Meeting was called to order at 8:04. The Committee went into executive session at 8:05 to discuss a personnel matter and came back to regular session at 8:27.

2. Roll Call

Committee members present were Zachary Border and Dan Green. Staff members present were Audra Spilewski, Office Manager/Borough Treasurer, and Charles Moll of the Sewer Department.

3. Public Comment

There were none.

4. Review of the minutes from the previous meeting on December 15, 2016

These were not available for review.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures – Audra Spilewski, Borough Treasurer / Office Manager

Ms. Spilewski gave her report.

2. Report on Accounts Receivable and Delinquent Account Collections/Water Shut Offs – Audra Spilewski Borough Treasurer / Office Manager

Ms. Spilewski gave her report. Ms. Spilewski stated that we have had varying policies about when we stop a sewer bill. Our current policy is that the Borough will not bill you if the water has been shut off at the curb.

At the next council meeting an action item will state the Council will direct staff to enforce ordinance 18-602 (Penalties, Interest, and Service Cut Off).

B. Sewage Facilities

1. Verbal Report on Collection System and Pump Station Operations – Tim Travitz, Sewer Department Supervisor

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Tim's report was given by Charlie Moll.

2. Verbal Report on Treatment Plant Operations – Charlie Moll, Lead Plant Operator

Charlie gave this report.

C. Lemoyne Municipal Authority

1. Sale or lease of the sanitary sewer assets

Will Hesse will be reaching out to HRG to inform them they were selected for the RFP.

2. New Member for LMA and LMA Reorganization

John Carroll will be nominated at the Special Meeting.

3. Grace United bills

Will Hesse needs the bills in order to pay them. The LMA has decided to pay these bills. Once we locate these bills the LMA will pay them. Zach Border is looking for the bills, but is unable to find them.

4. Litigation update

Charlie provided a list of the employees to Will Hesse that were working during the plant construction.

D. Ordinances

1. Hauled in Waste Program – Charlie Moll, Sewer Department Supervisor - TABLE

2. Individual On-lot Sewage Disposal Systems – Silver Spring Township Model. Review Silver Spring Ordinance. - TABLE

6. New Business

1. Chapter 94 Report – Charlie Moll

Entech will provide their services for the Chapter 94 report.

2. Utility Pump

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The LMA will handle this.

3. Portable Sampler

The LMA will handle this.

7. Announcements/Next Meeting – next meeting will be on February 16, 2017 at 7:30 PM.

8. Adjournment

Seeing no further business, Mr. Green adjourned the meeting at 9:33 PM.