

BOROUGH OF LEMOYNE

"The little town that has it all!"

Sewer Committee

Minutes of the Meeting Held on December 18, 2014

1. Call to Order

A meeting of the Sewer Committee of Lemoyne Borough Council was held on Thursday, November 20, 2014 the Lemoyne Borough Hall, 510 Herman Avenue Lemoyne, PA. Chairwoman Stacy Gromlich called the meeting to order at 7:45 p.m.

2. Roll Call

Present at roll call were Committee Members Suzanne Yenchko and Dennis McGee.

3. Public Comments

There were no comments.

4. Review of Previous Minutes

Ms. Yenchko made a motion to approve the minutes of the November 20 meeting with two revisions. The motion was seconded and it was passed unanimously.

5. Unfinished Business

A. Sewer Fund Budget and Financial Administration

1. Review of Sewer Fund Revenues/Expenditures

Robert Ihlein, Borough Manager, presented a graphical report showing revenues and expenditures for the past 12 months. The overall revenue from rate payers is tracking somewhat below the budget target for the year.

2. Accounts Receivable and Delinquent Account Collections

Mr. Ihlein presented a report that showed the Accounts Receivable Aging. The total amount outstanding did not decrease much from November since Cathy Blair was out of the office most of the month and was not able to work on it.

3. Department Personnel

Mr. Ihlein reported there has been no response to ads for a new Assistant Department Supervisor and plant operator. There is also a need to hire someone who can fill the role of Chemist. There was a person he had interviewed earlier in the year before the changes in the Department, and he will contact him again.

B. Sewage Facilities

1. Collection System and Pump Station Operations

Timothy Travitz, Department Supervisor, reported he has been working with PACT Construction to help locate a lateral connection from 118 Herman Ave. The contractor is

BOROUGH OF LEMOYNE

"The little town that has it all!"

trying to find it so they can connect it to the new main installed in the street. There was no existing lateral in street they could identify as the one serving that property. The property is vacant at the moment and he has been trying to contact the owner of record.

2. Treatment Plant

Mr. Travitz reported there have been no permit violations for the past two months. The construction project is more than 75% complete at this point in time, and the contractors are now a little bit behind schedule. They are doing what they can to catch up. He was told that the control building would be ready around the second week of February and would be able to move back in. The substantial completion deadline is April 24, 2015.

C. Lemoyne Municipal Authority

Daniel Green of the board was present. He reported the Authority held a meeting on December 9th. Bruce Barnes, the current Treasurer for the LMA, announced he does not want to continue to serve after his term expires at the end of this year and that this would be his last meeting. Mr. Ihlein reported he has posted the position on the Borough web site and it has been announced at Council meetings.

6. New Business

A. Concerns over Commercial Sewer Account Increase (Strategic Plan Priority #6)

Will Hesse, member of the Authority board, reported he is still working on possible rate scenarios and presented a new block rate structure that would help some of the large commercial accounts, but raise the fees on larger residential users. Mr. Ihlein expressed a concern about changing the concept from billing per dwelling unit to billing per connection. Mr. Hesse responded that his calculations indicate the revenue generated would meet budget targets. Mr. Ihlein said he would try to prepare some examples of how the bills for some customers would look with the proposed rates for the next meeting.

B. Situation with Dillsburg Excavating and Septic Company

Mr. Ihlein reported that several calls to their office manager have gone unanswered. Their records are needed to complete a report on hauled-in waste for PADEP. The Committee suggested having the DEP inspector call them and ask for their cooperation. Mr. Ihlein will be sending a letter to DEP to request more time to comply with their order. He thanked Ms. Yenchko for her help in going through boxes of records.

C. Control Inflow & Infiltration and Create a Plan to Work with Property Owners (Strategic Plan Priority #7)

Mr. Ihlein reported that 100 of the plastic manhole lids have been ordered. They will be installed in strategic locations to help reduce stormwater inflow. There are indications from plant flow data that homes in some neighborhoods have their rainwater downspouts and sump pumps connected to

BOROUGH OF LEMOYNE

"The little town that has it all!"

the sanitary sewer. A program to identify these connections will eventually need to be developed.

D. Ordinance to Require Air Testing for New Sewer Laterals and Grease Trap Clean Out Requirements

Mr. Ihlein distributed copies of ordinances from Camp Hill Borough, Hampden Township and Lower Allen Township. The Committee will begin reviewing them to see what revisions are needed to the Lemoyne ordinance.

E. DEP Review

See item B. above.

F. Increase Revenue by Accepting More Septage

This activity is limited until the new treatment process is online in 2015.

G. Placing the purchase order for the flusher truck

Mr. Ihlein reported he has a proposal from U.S. Municipal Supply for a new flusher truck manufactured by VAC-CON. The Costars contract price is \$251,266.00 and is good to the end of this year. This item has been discussed by the Committee and was included in the 2015 budget to be paid for over 5 years. Ms. Yenchko made a motion to approve placing the purchase order for the truck. The motion was seconded, and then approved unanimously.

H. Transferring \$806,000 from the operating account to the reserve account

Mr. Ihlein reported that a transfer of \$806,000 was included as part of the current year budget as a strategy to build up the balance of the capital reserve account. After discussing the amount of cash in both of the bank accounts Mr. McGee made a motion to move \$900,000 from the operating to the reserve account. The motion was seconded, and then approved unanimously.

7. Announcements and Next Meeting

The next Sewer Committee meeting is scheduled for Thursday, January 15, 2015 at 7:30 p.m.

8. Adjournment

There being no further business to discuss Ms. Gromlich adjourned the meeting at 9:07 pm.

Minutes submitted by Robert Ihlein, Borough Manager; approved with corrections by the Committee on January 15, 2015.