

Shade Tree Commission

Meeting Minutes

Thursday, January 5, 1:00 P.M.

Hybrid – In-Person and Zoom

The Lemoyne Borough Shade Tree Commission meeting of January 5, 2023 was called to order at 1:00 P.M.

Present in-person were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton.

Lemoyne Borough Maintenance Superintendent Cliff Karlsen participated by Zoom.

Lemoyne Borough MS4 Coordinator Kasha Griva was participated by Zoom for a portion of the meeting.

No public was present.

Public Comment

There were no public comments.

Approval of Minutes

Mr. Dix made a motion to approve minutes of the December 1, 2022 meeting. Ms. Everton seconded the motion. The Commission voted unanimously to approve the minutes.

New Business

1. Mr. Leverentz introduced the topic of the April 29, 2023 Arbor Day Festival being planned by the Lemoyne Borough Stormwater Department and the collaboration with the Shade Tree Commission.
 - Ms. Griva reviewed the flyer that has been prepared to market the event (that was distributed in advance of the meeting).
 - Ms. Griva reviewed plans that have been confirmed:
 - [Pasa](#) to provide an educational tree table and a tree giveaway.
 - [PA Rural Water](#) will exhibit an augmented reality sand table.
 - Fairhaven Healing will have a topic-appropriate exhibit.
 - Hershey Zoo is booked and cannot guarantee bringing owls or any birds due the aviary flu outbreak.
 - Lemoyne's Memorial Park is booked.

- Ms. Griva has contacted the local elementary schools about promoting the event through distribution of the Festival flyer as well as potential in-class reading events.
- Ms. Everton confirmed that she will reach out to Whitaker Center about Festival participation options.
- Ms. Everton will also reach out to Haas Printing about the potential coloring books. Current thinking is to print 500 copies of a 20-page book and to use the book at both the Festival and in-school programs.
- Mr. Leverentz will follow up with appropriate Borough staff and committee members to potentially include an exhibit about Lemoyne Borough memorial tree planting opportunities at the Festival.

Ms. Griva departed at the end of this discussion at 1:38 P.M.

2. Mr. Leverentz introduced the topic of the STC Master Plan working document.
 - The Commission agreed to make this plan the focus of the February STC meeting.
 - At the February meeting, the Commission will specifically review the current tree inventory map ([link here](#)) and review:
 - Where current trees are located.
 - Where the Commission recommends planting new trees.
 - Recommendations for removal and replacement of invasive species trees.
 - Mr. Karlsen confirmed that the Lemoyne Borough Maintenance Department is willing to take down and replace/maintain a limited number of trees each year in support of this Plan.
3. The Commission continues to track the planning process through a separate document that will be updated as appropriate. There are no updates based on the January meeting.

Adjournment

Following a motion by Mr. Dix and seconded by Mr. Leverentz, the meeting was unanimously adjourned at 2:06 P.M.

Next Regularly Scheduled Meeting

February 2, 2023, 1:00 P.M. at Lemoyne Borough Office Building with video conference participation option.

Agenda to include:

- Updates to Lemoyne Borough Shade Tree Master Plan draft, with specific input on tree inventory and associated recommendations.
- Review of STC Permit Application for potential revisions.
- Review of 2007 Lemoyne Borough Master Plan for components that could be used in grant applications for Borough tree plantings (may be scheduled for a future meeting).
- Updates on Lemoyne Borough Arbor Day Festival collaboration.
- Options for development of enhanced Lemoyne Borough Memorial Tree Plantings program (pending completion of Lemoyne Borough master plan for borough parks).