

Shade Tree Commission

Meeting Minutes

Thursday, February 2, 2023 1:00 P.M.

Hybrid – In-Person and Zoom

The Lemoyne Borough Shade Tree Commission meeting of February 2, 2023 was called to order at 1:00 P.M.

Present in-person were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton.

Lemoyne Borough Maintenance Superintendent Cliff Karlsen participated by Zoom.

Lemoyne Borough MS4 Coordinator Kasha Griva participated by Zoom for a portion of the meeting.

No public was present.

Public Comment

There were no public comments.

Approval of Minutes

Mr. Dix made a motion to approve the amended minutes of the December 1, 2022 meeting. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the minutes.

Mr. Dix made a motion to approve minutes of the January 5, 2023 meeting. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the minutes.

New Business

1. Mr. Leverentz introduced the topic of proposed revisions to the Lemoyne Borough STC Application for Tree Planting or Removal.
 - Ms. Everton presented a proposal that incorporated discussion points from prior STC meetings.
 - The proposed revisions were accepted with no objections.
 - Ms. Everton to send revised Application to Jenn Erickson for posting on the Borough website.
2. Mr. Leverentz introduced the topic of the April 29, 2023 Arbor Day Festival being planned by the Lemoyne Borough Stormwater Department and the collaboration with the Shade Tree Commission.

- Ms. Griva reviewed additional commitments to participation in the Festival, including a bicycle repair group, Shiny Shell Car Wash and Whitaker Center.
- Ms. Griva reviewed plans to provide Festival marketing materials to each elementary school in the target area. Ms. Everton agreed to help with research on cost-effective printing options.
- Ms. Griva is working with Borough management to determine if street banners can be used for marketing the Festival. If banners are approved, Ms. Everton will assist with finding financial support for the banners.
- Ms. Griva is following up directly with Haas Printing on the Festival coloring books.
- Mr. Leverentz will follow up on STC participation in the event, potentially including a gift certificate for native plantings.

Ms. Griva departed at the end of this discussion at 1:39 P.M.

- Mr. Leverentz introduced the topic of the Open Tree Map that documents the current tree inventory for Lemoyne Borough ([link here](#)).
 - After substantial review and discussion, the STC agreed to proceed with targeted updates to the map.
 - Initial updates will focus on areas in which there are known substantial changes to the tree inventory, including Negley, Woodside and Schell parks.
 - The STC also agreed to continue research on options to plant trees on the main thoroughfares of Lemoyne that currently have almost no trees. Research includes the type of trees planted in planters at the State Capitol and in cut-out areas at the DCNR building.
- 3. The Commission continues to track the planning process through a separate document that will be updated as appropriate. There are no updates based on the February meeting.

Adjournment

Following a motion by Mr. Dix and seconded by Ms. Everton, the meeting was unanimously adjourned at 2:22 P.M.

Next Regularly Scheduled Meeting

March 2, 2023, 1:00 P.M. at Lemoyne Borough Office Building with video conference participation option.

Agenda to include:

- Updates on Lemoyne Borough Arbor Day Festival collaboration.

- Options for development of enhanced Lemoyne Borough Memorial Tree Plantings program (pending completion of Lemoyne Borough master plan for borough parks).