

Shade Tree Commission

Meeting Minutes

Thursday, April 6, 2023 1:00 P.M.

Hybrid – In-Person and Zoom

The Lemoyne Borough Shade Tree Commission meeting of April 6, 2023 was called to order at 1:00 P.M.

Present in-person were Commission Chair John Leverentz and Commission Member Ed Dix. Commission Member Marsha Everton participated by Zoom, joining the meeting at 1:08 P.M.

Lemoyne Borough Maintenance Superintendent Cliff Karlsen participated by Zoom.

Lemoyne Borough MS4 Coordinator Kasha Griva participated by Zoom for a portion of the meeting.

Ben Jackson attended as a member of the public and noted his role as an employee of Bartlett Tree Service.

Public Comment

There were no public comments.

Approval of Minutes

Mr. Dix made a motion to approve the minutes of the March 2, 2023 meeting. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the minutes.

New Business

1. Mr. Leverentz introduced the topic of the April 29, 2023 Arbor Day Festival being planned by the Lemoyne Borough Stormwater Department and the collaboration with the Shade Tree Commission.
 - Ms. Griva reviewed final plans for the event.

Ms. Griva departed at the end of this discussion at 1:24 P.M.

2. Mr. Leverentz introduced the topic of the Application for Tree Removal submitted by Carlea Lenker for four trees located in the area of 941-965 Bosler Avenue.
 - The Commission discussed the planned letter to Ms. Lenker which was originally written to deny the request to remove the trees.
 - Mr. Karlsen confirmed that since the Commission's last meeting, the trees were removed by Ms. Lenker on an emergency basis after damage due to

the recent high wind event. The damage and removal were reported to the Borough. The Borough did not conduct a visual inspection.

- The Commission agreed to revise the previously planned letter to Ms. Lenker to confirm that the four trees must be replaced per Borough policy. The letter will confirm that the replacement trees must be planted within one year from the date of the letter.
- Mr. Dix made a motion to revise and proceed with sending the letter to only address the need for replacement. Ms. Everton seconded the motion. The Commission voted unanimously to proceed with this revised version of the letter. Mr. Leverentz agreed to make the revisions and provide the final letter to Mr. Karlsen.

3. Mr. Leverentz introduced the topic of the STC Master Plan.

- Mr. Leverentz will provide input on the plan structure to Commission Members prior to the June meeting.

Adjournment

Following a motion by Mr. Dix and seconded by Ms. Everton, the meeting was unanimously adjourned at 2:05 P.M.

Next Regularly Scheduled Meeting

June 1 2023, 1:00 P.M. at Lemoyne Borough Office Building with video conference participation option.

Agenda to include:

- STC Master Plan.
- Review of potential locations to plant new trees within the STC's budget.
- Options for development of enhanced Lemoyne Borough Memorial Tree Plantings program (pending completion of Lemoyne Borough master plan for borough parks).