

Shade Tree Commission

Meeting Minutes

Thursday June 3, 2021 6:00 P.M.

Via Zoom

The Lemoyne Borough Shade Tree Commission was called to order at 6:02 P.M.

Present were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton. Also present were Maintenance Superintendent Cliff Karlsen and Borough Executive Assistant Jenn Erickson.

Public Comment

There were no public comments.

Approval of Minutes

Mr. Dix made a motion to approve minutes of the May 6, 2021 meeting, Ms. Everton seconded the motion. The Committee voted unanimously to approve the minutes.

New Business

1. Revisions to Borough Shade Tree Commission (STC) Application
 - The Committee reviewed the proposed revisions (copy attached to these minutes) and recommended the following additions to the proposed application:
 - What is the width of the tree lawn (area between the curb and the sidewalk)? _____
 - Are there any overhead utility lines? Yes _____ No _____
 - Has PA One Call (dial 811) been contacted to determine if there are any underground utilities that must be considered? Yes _____ No _____
 - Revision date of form
 - Ms. Everton agreed to draft a form with these proposed revisions for Commission review.
2. Revisions to the Lemoyne Borough Acceptable Tree List
 - The Committee recommends reorganizing and simplifying the list with the following changes:
 - Organize the trees by size categories
 - List only the tree species (without listing cultivars/subspecies)

- Build the list by size, with larger tree categories noted as including smaller trees, eliminating the duplication of trees in multiple size categories

For Discussion at Next Commission Meeting

Review revised Tree Application and revised Acceptable Tree List.

Adjournment

Following a motion by Mr. Dix and seconded by Ms. Everton, the meeting was unanimously adjourned at 6:25 p.m.

Next Meeting

July 1, 2021, 6:00 p.m.