

Shade Tree Commission

Meeting Minutes

Monday, September 27, 2021 11:00 A.M.

In-Person at Lemoyne Borough Offices

The Lemoyne Borough Shade Tree Commission meeting was called to order at 11:00 A.M.

Present were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton.

Public Comment

There were no public comments.

Approval of Minutes

Mr. Dix made a motion to approve minutes of the September 2, 2021 meeting. Mr. Leverentz seconded the motion. The Committee voted unanimously to approve the minutes.

New Business

1. Shade Tree Commission Guidance Request to Borough Council
 - Mr. Leverentz presented a draft document to be submitted to the Lemoyne Borough Council requesting clarification regarding the role and decision-making of the Shade Tree Commission (STC).
 - Discussion included details of:
 - i. Clarification of what areas of the Borough are under the jurisdiction of the STC, as well as areas on which the STC should be consulted.
 - ii. Confirmation of how strict the STC should be in ordinance enforcement.
 - iii. Confirmation of financial and physical responsibility for removal of a tree. The Commission agreed to request discretion in deciding on the removal of a tree originally planted by the Borough.
 - Mr. Leverentz agreed to update the draft with STC input for final STC review and then submission to the Council.
2. Revisions to Borough Shade Tree Commission Application for Tree Planting or Removal
 - The Commission reviewed the draft application that was revised as of July 15, 2021.

- No additional revisions are recommended at this time.
 - The Commission discussed the possibility of additional changes being made after receiving the requested guidance from Borough Council.
 - The Commission agreed to proceed with submitting this version for posting on the Borough website, with the understanding that it may be revised in the future.
3. Lemoyne Borough Acceptable Tree List
- The Commission reviewed a range of input from each Commission member.
 - The Commission agreed to change the name of the list to the Appropriate Tree List.
 - Mr. Dix agreed to provide an updated tree list with clarification of appropriate species.
 - Ms. Everton agreed to consolidate all input into a new draft document for review at the next STC meeting.
4. Next Meeting
- The Commission agreed to cancel the October 7 STC meeting, noting that no new permit applications have been received.
 - Mr. Leverentz will notify Borough management.

For Discussion at Next Commission Meeting

Review revised Acceptable Tree List.

Review any guidance received from the Lemoyne Borough Council.

Adjournment

Following a motion by Ms. Everton and seconded by Mr. Dix, the meeting was unanimously adjourned at 12:35 p.m.

Next Regularly Scheduled Meeting

November 4, 2021, 6:00 p.m.