

# **Shade Tree Commission**

## **Meeting Minutes**

Thursday, November 4, 2021, 6:00 P.M.

In-Person at Lemoyne Borough Offices

The Lemoyne Borough Shade Tree Commission meeting was called to order at 6:07 P.M.

Present were Commission Chair John Leverentz and Commission Member Marsha Everton. Also present was Maintenance Superintendent Cliff Karlsen. Commission Member Ed Dix was not present.

### **Public Comment**

There were no public comments.

### **Approval of Minutes**

Ms. Everton made a motion to approve minutes of the September 27, 2021 meeting. Mr. Leverentz seconded the motion. The Committee voted unanimously to approve the minutes.

### **New Business**

1. Revisions to Borough Shade Tree Commission Application for Tree Planting or Removal
  - The Commission reviewed the Application form that was revised as of July 15, 2021.
  - In the context of additional input from the Borough solicitor, the Commission agreed to amend the Application to remove the reference to the option for the Borough to select and replace a tree that is being removed.
  - Ms. Everton made a motion to approve the amended Application form. Mr. Leverentz seconded the motion. The Committee voted unanimously to approve the amended Application form, to be dated November 4, 2021.
  - The Commission agreed to proceed with submitting this November 4 version for posting on the Borough website.

## 2. Lemoyne Borough Appropriate Tree List

- The Commission reviewed the October 5 draft of the Appropriate Tree List that incorporates the updated tree list, clarification of appropriate species and introductory statements.
- Ms. Everton made a motion to approve the amended Appropriate Tree List. Mr. Leverentz seconded the motion. The Committee voted unanimously to approve the amended List.
- The Commission agreed to proceed with submitting this version for posting on the Borough website.

## 3. Review of Solicitor Response to STC Questions

- The Commission discussed the solicitor response to questions submitted to Borough Council by the STC.
- The Commission also discussed the Penn State College of Agricultural Sciences publications and blog posts regarding Community Tree Plans.
- The Commission agreed to develop and propose a set of STC Guidelines for potential adoption by Borough Council.

## 4. Next Meeting

- The Commission agreed to cancel the currently scheduled December STC meeting, noting that no new permit applications have been received.
- Mr. Leverentz will notify Borough management.
- The Commission also agreed to schedule a working session for development of proposed STC Guidelines.

## **For Discussion at Next Commission Meeting**

Development of proposed STC Guidelines.

## **Adjournment**

Following a motion by Mr. Leverentz and seconded by Ms. Everton, the meeting was unanimously adjourned at 6:33 P.M.

## **Next Regularly Scheduled Meeting**

To be confirmed.