

Shade Tree Commission

Meeting Minutes

Thursday, March 3, 2022, 5:30 P.M.

Hybrid – In-Person and Telephone

The Lemoyne Borough Shade Tree Commission meeting was called to order at 5:34 P.M.

Present were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton. Also present was Lemoyne Borough Executive Assistant Jenn Erickson.

Due to technical difficulties, Lemoyne Borough Maintenance Superintendent Cliff Karlsen and Assistant Maintenance Department Supervisor Bradley Mills were not able to participate as originally planned by Zoom. They participated in portions of the meeting by telephone.

Public Comment

There were no public comments.

Approval of Minutes

Ms. Everton made a motion to approve minutes of the February 3, 2022 meeting. Mr. Dix seconded the motion. The Commission voted unanimously to approve the minutes.

New Business

1. STC response to Solicitor's October 28, 2021 memo
 - The Commission reviewed the proposed Cover Letter and Response document that were circulated in advance of the meeting. No revisions were recommended.
 - The Commission reviewed and revised the proposed STC Guidelines to clarify the recommendations regarding replacement of trees and pruning.
 - Mr. Dix made a motion to approve these documents and proceed with submitting them to Council. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the motion.

2. Proposed changes to STC web page on Borough website
 - The Commission reviewed the following materials that were circulated in advance of the meeting:
 - Revised Appropriate Tree List
 - Recommendation to add two new tabs to the web page
 - Tree Care and Maintenance Information
 - PA One Call Before Tree Planting or Removal
 - Web page content for Tree Care and Maintenance Information tab
 - Mr. Dix made a motion to approve these materials and proceed with submitting them to Borough staff for website updates. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the motion.
3. Permit requests
 - The STC reviewed permit request #492801100 for removal of a tree at 844 Bosler Avenue. Ms. Everton made a motion to approve the request as submitted. Mr. Dix seconded the motion. The Commission voted unanimously to approve the motion.
 - The STC reviewed permit request #492502553 for removal of a tree at 523 Bosler Avenue. Mr. Leverentz made a motion to approve the request as submitted. Mr. Dix seconded the motion. The Commission voted unanimously to approve the motion.

Adjournment

Following a motion by Mr. Dix and seconded by Mr. Leverentz, the meeting was unanimously adjourned at 6:11 P.M.

Next Regularly Scheduled Meeting

April 7, 2022, 5:30 P.M. at Lemoyne Borough Office Building with video conference participation option