

# Shade Tree Commission

## Meeting Minutes

Monday, July 25, 2022, 1:00 P.M.

Hybrid – In-Person and Zoom

The Lemoyne Borough Shade Tree Commission meeting of July 7, 2022 was reconvened and called to order at 1:00 P.M.

Present in-person were Commission Chair John Leverentz and Commission Member Ed Dix. Commission Member Marsha Everton participated by Zoom.

No public was present.

### Public Comment

There were no public comments.

### Approval of Minutes

Ms. Everton made a motion to approve minutes of the May 5, 2022 meeting. Mr. Dix seconded the motion. The Commission voted unanimously to approve the minutes.

### New Business

1. Review of comments from June 22, 2022 Joint STC/Borough Council Meeting
  - Mr. Leverentz reviewed discussion points from the meeting.
  - Mr. Leverentz confirmed that the discussion included a review of the nine Proposed Shade Tree Commission Guidelines recommended for adoption by the Lemoyne Borough Council.
  - Based on Council Member input, the first guideline, which defines the shade/street trees that are under the authority of the Shade Tree Commission, was revised to include Borough streets where a sidewalk is not present (in addition to streets which have sidewalks).
  - Mr. Leverentz also reviewed the Council Vision for Shade Trees as discussed at that meeting.
  - After substantial discussion, the STC expressed support for the revised Guidelines and the Council Vision.
  - Mr. Leverentz confirmed that the full Council will review the Guidelines and Vision for potential adoption at their July 28, 2022 Meeting.

## 2. Path forward and Master Plan for shade trees in Lemoyne Borough

- Mr. Leverentz noted that Council has requested that the Shade Tree Commission:
  - Take responsibility for completion of grant applications for shade tree replacement throughout the Borough.
  - Create a Master Plan to present to Borough Council.
    - The Master Plan should confirm any grants awarded and any funding requested from the Borough.
  - Update the inventory of shade trees throughout the Borough.
- Commission members discussed the availability of grants and trees from [TreePennsylvania](#) and [Ten Million Trees for PA](#) and noted that grants and trees will be considered in the 2023 cycle.
- The Commission discussed the process for developing a Master Plan.
  - Mr. Leverentz proposed a review of the [Penn State Community Tree Plan Guide](#).
  - Mr. Dix confirmed that the [Pennsylvania DCNR Bureau of Forestry](#) has resources that could be useful for planning, especially the [Urban and Community Forestry Council](#), which also administers the statewide TreeVitalize grants.
  - Ms. Everton recommended that plans be aligned and coordinated with existing tree planning organizations for maximum impact. She noted that several [Cumberland County organizations are partners](#) in the Ten Million Trees for PA initiative.
  - Ms. Everton made a preliminary recommendation to consider a plan that addresses:
    - Trees that contribute to beautification of Lemoyne commercial streets, promoting economic development
    - Options for removal and replacement of invasive species trees
    - Collaboration opportunities with the Lemoyne Borough Community Development/Parks and Recreation Committee, especially in the context of their work on a Park Master Plan.
  - All Commission members agreed to continue research on the planning process for review and discussion at the next STC meeting.
- Mr. Leverentz confirmed that he has been given access to the Lemoyne Borough online tree inventory and map. This information will be shared with all Commission members.

### 3. STC meeting schedule

- Mr. Leverentz recommended changing the regularly scheduled STC meetings to occur within Borough office hours.
- Following a motion by Mr. Leverentz and seconded by Mr. Dix, the STC agreed to change future meetings to the first Thursday of each month at 1:00 pm.

### Adjournment

Following a motion by Mr. Dix and seconded by Mr. Leverentz, the meeting was unanimously adjourned at 1:40 P.M.

### Next Regularly Scheduled Meeting

September 1, 2022, 1:00 P.M. at Lemoyne Borough Office Building with video conference participation option